

**TOWN OF MEAD, COLORADO
RESOLUTION NO. 13-R-2025**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO, APPROVING AN
AGREEMENT FOR PROFESSIONAL SERVICES WITH LOGAN SIMPSON DESIGN INC.
FOR SERVICES RELATED TO THE MEAD TRAILS AND OPEN SPACE MASTER PLAN
UPDATE (RFP NO. 2024-012)**

WHEREAS, on or about November 1, 2024, the Town of Mead (the “Town”) issued that certain Request for Proposals for the Trails and Open Space Master Plan (RFP No. 2024-012, or “RFP”); and

WHEREAS, the Town requires services related to project management, public outreach, and drafting of an updated Mead Trails and Open Space Master Plan, as generally described and set forth in the RFP (the “Services”); and

WHEREAS, Logan Simpson Design Inc., an Arizona Corporation (the “Contractor”), submitted a response to the RFP and represents that it has the requisite expertise and experience to perform the Services; and

WHEREAS, Contractor proposes to utilize two (2) subcontractors/subconsultants to assist with Contractor’s timely completion of the Services, including Otak, Inc., a Colorado corporation (“Otak”) and ETC Institute Inc., a Kansas corporation (“ETC Institute”); and

WHEREAS, following a review of responses to the RFP, Town staff is recommending that the Town enter into an agreement for professional services with Contractor, a copy of which is attached to this Resolution as **Exhibit 1** and is incorporated herein by reference (the “Agreement”); and

WHEREAS, the Agreement establishes a not-to-exceed compensation amount of \$314,364.00 (the “NTE Amount”); and

WHEREAS, the Town previously entered into a State of Colorado Grant Agreement with the State of Colorado (acting by and through the Colorado Department of Transportation (CDOT)) for the Mead Trails and Open Space Master Plan Update (Project No. AQC M870-010) dated October 30, 2024 (the “CDOT Agreement”) pursuant to which CDOT agrees to facilitate the provision of federal Congestion Mitigation and Air Quality (CMAQ) funding to the Town to defray the costs of the Services; and

WHEREAS, the CDOT Agreement obligates \$225,000.00 in CMAQ funding to offset the costs of the Services; and

WHEREAS, following the review of the Staff recommendation, the Board of Trustees desires to approve the Agreement with Contractor for the NTE Amount of \$314,364.00, and further desires to delegate authority to the Town Manager to execute the Agreement on behalf of the Town once in final form.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town of Mead, Weld County, Colorado, that:

Section 1. The foregoing recitals and findings are incorporated herein as findings and conclusions of the Board of Trustees.

Section 2. The Board of Trustees hereby: (a) approves the Agreement with the Contractor in substantially the form attached to this Resolution as **Exhibit 1**; (b) authorizes the Town Attorney in cooperation with the Town Manager to make changes to the Agreement as may be necessary prior to mutual

execution that do not materially increase the Town's financial or other obligations; and (c) authorizes the Town Manager to execute the Agreement on behalf of the Town when in final form.

Section 3. Effective Date. This resolution shall be effective immediately upon adoption.

Section 4. Repealer. All resolutions, or parts thereof, in conflict with this resolution are hereby repealed, provided that such repealer shall not repeal the repealer clauses of such resolution nor revive any resolution thereby.

Section 5. Certification. The Town Clerk shall certify to the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 10TH DAY OF FEBRUARY, 2025.

ATTEST:

TOWN OF MEAD:

By: _____
Mary E. Strutt, MMC, Town Clerk

By: _____
Colleen G. Whitlow, Mayor

EXHIBIT 1

AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN THE TOWN OF MEAD AND LOGAN
SIMPSON DESIGN INC. FOR THE TRAILS AND OPEN SPACE MASTER PLAN UPDATE