

**AGREEMENT
BETWEEN THE TOWN OF MEAD
AND THE
MEAD AREA CHAMBER OF COMMERCE**

This Agreement is made by and between the Town of Mead, Colorado ("Town") and the Mead Area Chamber of Commerce, a Colorado nonprofit corporation ("Chamber") (each a "Party" and together, the "Parties"). This Agreement shall be effective as of the date of mutual execution hereof by the Parties ("Effective Date").

WHEREAS, the Town has determined that it desires assistance with certain aspects of economic development; and

WHEREAS, the Chamber is an IRC §501(c)6 organization whose mission is to market, grow and provide networking opportunities for current and future Mead area businesses; and

WHEREAS, the Town has determined that in order to attract and retain area businesses it would be beneficial to provide training in the areas of creating, operating, expanding and maintaining business activities and to undertake the joint events contemplated in the Scope of Work attached to this Agreement; and

WHEREAS, the Chamber would like to continue to provide those opportunities to businesses located in the Mead area in 2025 and future years; and

WHEREAS, the Town would like to cooperate with the Chamber to provide specific programs and events for the benefit of the Town.

NOW THEREFORE THE PARTIES AGREE AS FOLLOWS;

1. The Town agrees to pay to the Chamber the sum of ten thousand dollars (\$10,000.00) annually ("Annual Contribution") and to provide general liability insurance, upon request, under a special events rider for those special events approved by the Town and held on Town property. The Chamber will complete the special event insurance application at least thirty (30) days prior to the event. The terms of the special events rider shall be determined by the Town in its sole discretion. The Annual Contribution may be increased over and above ten thousand dollars annually in calendar year 2026 and beyond, conditioned on the amount of the Annual Contribution being set forth with specificity in the annual budget approved by the Board of Trustees of the Town of Mead.
2. This Agreement shall commence on the Effective Date and shall continue until December 31, 2025 (the "Initial Term"). Following the Initial Term, this Agreement shall automatically renew for subsequent twelve (12) month terms unless either Party provides the other Party with prior written notice of its intent

not to renew at least ninety (90) days before the expiration of the Initial Term or subsequent renewed term. Notice of intent not to renew shall be provided to the Parties' respective mailing addresses as set forth on page three of this Agreement below.

3. The Town representative under this Agreement shall be the Town Manager or the Town Manager's designee ("Town Representative"). The Chamber representative under this Agreement shall be the Chamber's then-current President ("Chamber Representative").
4. The Parties hereby agree to the Scope of Work attached to this Agreement for the Initial Term. The Scope of Work (including the annual event list) will be agreed-upon in writing by the Chamber Representative and the Town Representative on an annual basis no later than March 1 of each calendar year.
5. Entire Agreement. This Agreement sets forth the entire agreement of the Parties hereto with respect to the matters contained herein.
6. Severability. If any provision of this Agreement is deemed by any court of competent jurisdiction to be invalid or void, the remaining provisions remain in full force and effect.

IN WITNESS WHEREOF, the Parties have hereunto executed this Agreement on the date(s) set forth below.

TOWN OF MEAD

MEAD AREA CHAMBER OF COMMERCE

By: _____
Colleen G. Whitlow, Mayor

By: 
Ian Bodley, Chamber President

Dated: _____, 202__

Dated: 11/2, 2025

ATTEST:

By: _____
Mary E. Strutt, MMC, Town Clerk

Town address:

Town of Mead
441 Third Street
P.O. Box 626
Mead, CO 80524

Chamber address:

Mead Area Chamber of Commerce
P.O. Box 727
Mead, CO 80542

Scope of Work

In return for funding in the amount of \$10,000.00 (Annual Contribution for 2025), the Chamber will provide the Mead community with the following items and activities:

1. 2025 Mead Area Chamber Membership provided for the Town of Mead.
2. Participation in Mead-hosted community events and economic development events as requested. The purpose of these events is to promote existing businesses located in and serving the Mead area. The Town will co-sponsor by providing the following:
 - a. Special event permit pre-event meeting which includes event discussion, site plan review, traffic options and permitting/licensing requirements.
 - b. Sprinkler head and lines locates at Town properties.
 - c. Provision of traffic control plans, trash receptacles and portapotties will be considered on a per-event basis.
 - d. The Town will provide the Chamber a location for events in accordance with Town policy. These locations include, but are not limited to:
 - i. All Town of Mead property, parks and facilities that include, but are not limited to kitchens, bathrooms, parks, trails, roads, audio/visual equipment and cleaning supplies.
 - e. Utilities (electricity/water) during events, if available.
 - f. The Chamber will comply with any applicable Town of Mead, liquor licensing, health department and/or fire rules/regulations for all events.

As set forth in the Agreement, the annual event list for 2025 will be agreed-upon in writing by the Town Representative and Chamber Representative no later than March 1, 2025.