



## Agenda Item Summary

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MEETING DATE: April 29, 2024

SUBJECT: **Resolution No. 36-R-2024** – A Resolution of the Town of Mead, Colorado, Approving an Agreement Between the Town of Mead and Ditesco, LLC for the Community Center Project Management Services

PRESENTED BY: Erika Rasmussen, Town Engineer/Public Works Director

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### SUMMARY

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The Town and Ditesco, LLC, a Colorado limited liability company (“Ditesco”), previously entered into that certain Agreement for Professional Services dated March 30, 2021 for owner’s representative and project management services related to Town construction projects (“Prior Agreement”). Over the next several years, Ditesco and the Town entered into four amendments to the Prior Agreement, pursuant to which, Ditesco provided on-call services to the Town for the Public Works Facility Project, the 3rd Street Reconstruction Project, the Highland Lake Projects, and the initial phases of the Community Center Project. The Prior Agreement terminated on December 31, 2023.

The Town requires Ditesco’s continued project management services for the Construction Phase of the Community Center Project (“Services”). Accordingly, the Town and Ditesco wish to enter into a new Professional Services Agreement that extends the Services into calendar year 2024 and establishes an NTE amount of \$240,975.00 for Services to be completed by Ditesco for the Town in calendar year 2024 (“Agreement”). The Agreement also establishes Ditesco’s 2024 rates.

Resolution No. 36-R-2024 (“Resolution”): (a) approves the Agreement; (b) authorizes the Town Attorney, in cooperation with the Town Manager, to make non-material changes to the Agreement as may be necessary that do not increase the Town’s obligations; and (c) authorizes the Mayor to execute the Agreement when in final form.

### FINANCIAL CONSIDERATIONS

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This contract is for \$240,975.00. The approved 2024 annual budget provided \$7,675,000 in the 09-51-500 Capital Outlay Community Center– Municipal Facilities Fund for this project.

### STAFF RECOMMENDATION/ACTION REQUIRED

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A motion to approve the April 29, 2024, consent agenda will approve the Resolution. If this item is pulled off the consent for further discussion or questions, Staff recommends the following motion:

Suggested Motion:

“I move to adopt Resolution No. 36-R-2024 A Resolution of the Town of Mead, Colorado, Approving an Agreement Between the Town of Mead and Ditesco, LLC for the Community Center Project Management Services.”

ATTACHMENTS

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Resolution No. 36-R-2024  
Ditesco, LLC Professional Services Agreement