



Agenda Item Summary

MEETING DATE: July 10, 2023

SUBJECT: **Resolution No. 45-R-2023** – A Resolution of the Town of Mead, Colorado, Approving the Eligible Governmental Entity Agreement Between the Statewide Internet Portal Authority and the Town of Mead

PRESENTED BY: Mary Strutt, Administrative Services Director

SUMMARY

The Statewide Internet Portal Authority (SIPA) was created in 2004 to provide improved citizen electronic access to government including e-Government services to state and local governments. SIPA provides technology services and is a procurement vehicle for those services. In addition, SIPA provides a grant program which is designed to connect residents to government by putting more information and services online. SIPA requires an Eligible Governmental Entity Agreement (“EGE”) in order to access services. The Town previously executed an EGE in 2017, but it is required to be updated.

The SIPA Micro-Grant program provides grants of \$3,000.00 to \$15,000.00 (depending on category) in the categories of Broadband, Innovation, Professional Services, Hardware, Digitization and other (transparency/Cybersecurity). Staff recommends applying for Micro-Grants in the Hardware and Digitization categories.

The Hardware category provides up to \$5,000.00 for projects which are resident facing and assist in citizen access to government. Staff recommends applying for this grant to offset some of the costs of the boardroom/courtroom audiovisual improvements. As part of the boardroom/courtroom remodel all of the AV equipment is being upgraded to provide better video and sound quality to the Town’s board meeting recordings. The cost of this equipment was included in the 2023 budget and approved by the Board of Trustees by Resolution No. 24-R-2023 as part of the \$93,604.12 contract with Next Step Communications, LLC.

The Digitization category provides up to \$3,000.00 for the cost of archiving historical content including ordinances. The 2023 budget included \$25,000.00 for upgrading the Town’s Laserfiche software to add more user access and a public portal for the Town’s website. This software will streamline the town’s records management process and enhance public access to resolutions and ordinances.

FINANCIAL CONSIDERATIONS

The costs of the two projects have already been funded and approved. Staff recommends applying for the micro-grants to offset some of the costs. Grant applications are due by July 14, 2023, and will be awarded on September 20, 2023.

STAFF RECOMMENDATION/ACTION REQUIRED

A motion to approve the July 10, 2023, consent agenda will approve this Resolution. If the item is pulled off the consent agenda for additional discussion, staff recommends the following motion:

Suggested Motion:

“I move to adopt Resolution No. 45-R-2023 – a Resolution of the Town of Mead, Colorado, Approving the Eligible Governmental Entity Agreement Between the Statewide Internet Portal Authority and the Town of Mead.”

ATTACHMENTS

Resolution No. 45-R-2023
Eligible Government Entity Agreement