



## Agenda Item Summary

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MEETING DATE: July 10, 2023

SUBJECT: **Resolution No. 46-R-2023** – A Resolution of the Town of Mead, Colorado, Appointing a Prosecuting Attorney and Approving an Agreement for Municipal Prosecution Services with Ausmus Law Firm, P.C.

PRESENTED BY: Mary Strutt, Administrative Services Director

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### SUMMARY

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The Town's Municipal Prosecutor of over 20 years, Colette Cribari, has retired. A request for proposals for municipal prosecution services was released on June 1, 2023, with responses due by June 21, 2023. The Municipal Prosecutor is responsible for attendance at one (1) municipal court each month, and trials as necessary. In addition to attending court, the Prosecutor is responsible for all facets of prosecution for the Town, including pre-trial conferences, arraignments, interviewing witnesses, and such bench or jury trials as may be required by the Town.

Two responses were received by the proposal closing date from qualified contractors. The apparent low bidder is Ausmus Law Firm, P.C.

Based on a review of the firm's experience, reputation and availability staff recommends awarding the contract for municipal prosecution services to the Ausmus Law Firm, P.C. ("Ausmus Firm").

The proposed Resolution: (1) appoints the Ausmus Firm as the Town's Prosecuting Attorney in accordance with Sec. 2-3-75(a) of the *Mead Municipal Code*, and (2) delegates authority to the Mayor to execute the Agreement for Municipal Prosecution Services (the "Agreement") by and between the Town and the Ausmus Firm. A copy of the Agreement is attached to the Resolution as **Exhibit 1**.

### FINANCIAL CONSIDERATIONS

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The approved 2023 budget provides a line item for municipal prosecution services: 01-48-5455 in the amount of \$25,000.00.

Based on the compensation structure set forth in the Agreement, it is not expected that this budget line item will be exceeded in 2023.

### STAFF RECOMMENDATION/ACTION REQUIRED

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A motion to approve the July 10, 2023 consent agenda will approve this Resolution. If the item is pulled off of the consent agenda for additional discussion, staff recommends the following motion:

Suggested Motion:

“I move to adopt Resolution No. 46-R-2023 – A Resolution of the Town of Mead, Colorado, Appointing a Prosecuting Attorney and Approving an Agreement for Municipal Prosecution Services with Ausmus Law Firm, P.C.”

**ATTACHMENTS**

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Resolution No. 46-R-2023

**Exhibit 1** – Agreement for Municipal Prosecution Services