

**TOWN OF MEAD, COLORADO
RESOLUTION NO. 24-R-2024**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO, APPROVING AN
AGREEMENT FOR PROFESSIONAL SERVICES BY AND BETWEEN THE
TOWN OF MEAD AND COOPERATIVE PERSONNEL SERVICES, A
CALIFORNIA JOINT POWERS AUTHORITY (DBA CPS HR CONSULTING),
FOR HUMAN RESOURCES SERVICES**

WHEREAS, the Town of Mead is authorized under C.R.S. 31-15-101 to enter into contracts for any lawful municipal purpose; and

WHEREAS, the Town has the need of outsourced human resources services; and

WHEREAS, on or about December 18, 2023, the Town released *Request for Proposal 2023-03 Admin – Request of Proposals Human Resources Services* to which thirteen (13) qualified bidders responded by the January 26, 2024 deadline; and

WHEREAS, after reviewing the proposals, interviewing selected bidders, and checking references, staff recommends that the Town enter into an Agreement for Professional Services (“Agreement”), a copy of which is attached to this Resolution as **Exhibit 1** and incorporated herein by reference, with Cooperative Personnel Services, dba CPS HR Consulting (“Contractor”) for the not-to-exceed amount of Ninety Thousand Dollars and No Cents (\$90,000.00) for the remainder of the 2024 calendar year; and

WHEREAS, the Board of Trustees desires to approve the Agreement in substantially the form attached to this Resolution and further desires to delegate authority to the Mayor to execute the Agreement on behalf of the Town of Mead when in final form.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town of Mead, Weld County, Colorado, that:

Section 1. The foregoing recitals incorporated as findings of the Board of Trustees.

Section 2. The Board of Trustees hereby: (a) approves the Agreement with the Contractor in substantially the same form as attached hereto and incorporated herein as **Exhibit 1** for a not-to-exceed amount of Ninety Thousand Dollars and No Cents (\$90,000.00) for the remainder of the 2024 calendar year (b) authorizes the Town Attorney, in cooperation with the Mayor and Town Manager, to make any non-material changes as may be necessary to the Agreement that do not increase the Town’s obligations; and (c) authorizes the Mayor to execute the Agreement on behalf of the Town when in final form.

Section 3. Effective Date. This resolution shall become effective immediately upon adoption.

Section 4. Certification. The Town Clerk shall certify to the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 11TH DAY OF MARCH 2024.

ATTEST:

TOWN OF MEAD:

By: _____
Mary E. Strutt, MMC, Town Clerk

By: _____
Colleen G. Whitlow, Mayor

Exhibit 1
Agreement for Professional Services
Human Resource Services