



# MEAD URBAN RENEWAL AUTHORITY

441 3rd Street, Mead  
Monday, October 09, 2023

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## MINUTES

5:30 PM

### SPECIAL MEETING

*In accordance with the Authority's Remote Participation and Remote Meeting Policy adopted on June 12, 2023 by Resolution No. 01-URA-2023, remote participation was enabled for the meeting*

#### 1. Call to Order - Roll Call

Chair Colleen Whitlow called to order the Special Meeting of the Mead Urban Renewal Authority at 5:30 p.m.

##### Present

Chair Colleen Whitlow  
Commissioner David Adams  
Commissioner Debra Brodhead  
Commissioner Chris Cartwright  
Commissioner Trisha Harris  
Commissioner Chris Parr (arrived at 5:33 p.m.)  
Commissioner Herman Schranz  
Representative Commissioner Sarah Hurianek  
Representative Commissioner Scott James (via remote access)  
Representative Commissioner Laura McConnell (via remote access)

##### Absent

None

Also present: Executive Director Helen Migchelbrink, Clerk Mary Strutt, and Contract Authority Deputy Attorney Audrey Johnson (via remote access).

#### 2. Pledge of Allegiance to the Flag

The assembly pledged allegiance to the flag.

#### 3. Review and Approve Agenda

*Motion was made by Commissioner Adams, seconded by Commissioner Cartwright, to approve the agenda. Motion carried 8-0, on a roll call vote.*

**Commissioner McConnell did not vote due to technical difficulties.**

#### 4. Information Items

##### Commissioner Parr arrived at 5:33 p.m.

- a. 2022 Audited Financial Statements

Clerk Mary Strutt presented the 2022 Audited Financial Statements. The Commissioners had no further comment.

- b. 2024 Proposed Budget Presentation

Clerk Mary Strutt and Lorraine Trotter, Professional Management Solutions, presented the 2024 budget.

#### 5. Public Comment: 3 minute time limit. Comment is for any item whether it is on the agenda or not, unless it is set for public hearing.

There was no public comment.

**6. Consent Agenda:** *Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda items unless a Board member so requests, in which case the item may be removed from the Consent Agenda and considered at the end of the Consent Agenda. Because the Consent Agenda includes Town payables (bills list/check register) and routinely includes contracts and other items involving the expenditure of Town funds, the town Clerk shall require a roll call vote on the Consent Agenda, as required by MMC Sec 2-2-190(a). Consent Agenda includes:*

- a. Approval of Minutes Special Meeting September 11, 2023
- b. August 2023 Financials
- c. Check Register September 11, 2023 - October 9, 2023
- d. **Resolution No. 04-URA-2023** - A Resolution Approving Cooperation Agreement Among the Town of Mead, Colorado, Mead Urban Renewal Authority, and Grand Meadow Metropolitan District

*Motion was made by Commissioner Schranz, seconded by Commissioner Adams, to approve the Consent Agenda. Motion carried 10-0, on a roll call vote.*

**7. Adjournment**

*Motion was made by Commissioner Schranz, seconded by Commissioner Cartwright, to adjourn the meeting. Motion carried 10-0.*

The Special Meeting of the Mead Urban Renewal Authority adjourned at approximately 5:44 p.m. on Monday, October 9, 2023.

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Colleen G. Whitlow, Chair

ATTEST:

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Mary E. Strutt, Clerk