

TO: Honorable Mayor and Trustees

FROM: Helen Migchelbrink, Town Manager

DATE: September 9, 2024

SUBJECT: Town Manager Report

- Mead Community Day is Saturday, September 14, 2024, from 4:00 to 9:30 p.m. Please join us at Mead Town Park, 441 Third Street, for our biggest event of the year. Enjoy free activities like bounce houses, face painting, a rock wall, laser tag, and a bungee trampoline. Explore vendor booths, a beverage garden, and an impressive fireworks show! Live music features Eric Golden and The Long Run.
- Building a Stronger Mead Community is a non-profit organization dedicated to promoting citizen-led initiatives within the Town of Mead. This year, their primary focus is advocating for additional support for the Mead Police Department. Residents can contribute to creating a safer, more resilient Mead community by volunteering their time. For more information, residents should contact: buildingastrongermeadcommunity@gmail.com
- Staff is preparing the draft 2025 Budget for presentation to the Board of Trustees on October 14, 2024. After further input from the Board, a public hearing will be held on December 9, 2024, to consider adoption. MURA will meet on these same dates for budget presentation.
- The Preliminary Certification of Valuation from Weld County shows a decrease in assessed values which will result in a decrease in property tax revenue of approximately 18%. However, this is still likely to change due to new legislation adopted at the Special Session of the State Legislature.
- The High Plains Blvd (WCR 9.5) project is moving forward. Construction of two miles of this road between WCR 32 and WCR 34 will include bike lanes and sidewalks.
- Mayor Whitlow and staff attended CIRSA's annual member luncheon on August 28, 2024. The slide deck is attached which discusses the increases to insurance rates in Colorado due to wind/hail, wildfires and police liability.
- Three Board of Trustee positions will be up for election on November 5, 2024. Trustee Debra Brodhead is term-limited and will not run. There are seven candidates for the three seats. In addition, Mead voters are being asked to vote on a sales tax increase to support the police department and if marijuana should be allowed in specific areas of Town subject to regulations. See the attached ballot language which has been submitted to Weld County.
- The new school year is upon us. Children are walking and bicycling to school and there is more traffic around the school zone. Please drive carefully and follow speed limits and crossing guard instructions.
- Mead Recreation is sponsoring a trip to Bally's Black Hawk Casino on September 20th. Registration includes transportation, \$10 of free play, and \$15 food credit. Participants must be 21 or over, and the cost is \$20 per person.
- Coffee with the Mayor was held on Saturday, September 7th. Mayor Whitlow hosts this monthly event to meet with residents and have an open discussion.
- Construction of the Mead Community Center and adjacent parking lot is underway. The foundation of the building is being installed. Expected completion is in 2025.
- Explore the daily operations of Mead Police officers and staff. Whether responding to service calls, engaging with students, or interacting with residents at community events, the Mead Police Department is committed to improving the quality of life for residents, businesses, and visitors. View the Mead Police Safety and Education Outreach Videos here: <https://bit.ly/MPDvideos>.
- The fall Mead Police Citizens' Academy will be held every Wednesday from September 11th to October 16th, from 6:30 p.m. to 9:00 p.m. Applications are now being accepted. Last year's Academy was very well received. This is an opportunity for citizens to learn about and interact with the Mead Police

Department. More information about the Academy can be found on the town's website:

<https://www.townofmead.org/police/page/citizens-police-academy>

- Municipal Court has a traffic trial scheduled for September 9th and the next arraignment date is September 19th.
- Current road closures due to construction can be found on the town's website:
<https://www.townofmead.org/engineering/page/street-maintenanceroad-closures>.
- Key projects update:
 - 3rd and Welker Intersection – Bids are due September 20th. Little Thompson Water District started installing a new vault at 201 Welker in advance of the project. The old vault is in conflict with the new intersection and needed to be relocated. Gas line relocations are expected to begin this week.
 - Community Center – The concrete foundation pours continue and utility infrastructure in the alley is underway.
 - SH66 Pedestrian Crossing – Staff continues to work with utilities and ditch companies for final CDOT clearances.
- YTD totals for new single family home permits:
 - 2024 YTD: 69 SF Permits, 68 Certificates of Occupancy
- Boards and Commissions
 - The Planning Commission meeting for September has been cancelled due to a lack of items for review.
- Human Resources
 - The Town is advertising open positions here:
<https://www.governmentjobs.com/careers/townofmead>
 - Open full-time positions include Police Officer, Deputy Town Engineer and Maintenance Worker I/II/III.

Community Development

- Staff is working on revisions to the Renewable Energy Regulations per comments from the Trustees and will present the revised regulations at the September 30th Board of Trustees meeting.
- Staff is working to finalize the IGA for the Library and Fire Districts proposed construction at the Municipal Facilities site at Liberty Ranch. This is tentatively scheduled to be presented to the Board on September 30th.
- Staff is working to finalize the PSA (Professional Service Agreement) with a planning consultant to assist with the Land Use Code Update. This is tentatively scheduled to be presented to the Board on October 14th.
- Jason and Collin are attending the “Northern Colorado Growing Water Smart” workshop in Estes Park from Sept. 9th through Sept. 11th. The workshop is a collaboration by the Sonoran Institute, the Babbitt Center, and Northern Water and focuses on resilient and sustainable water strategies. All expenses are paid by the Colorado Water Conservation Board, Northern Water, Gates Family Foundation, and the Mighty Arrow Family Foundation.

Public Works and Engineering

- Completed Chip Seal on Longs Peak Court, Mead Court, Mead Street south of SH66, and Pacific Circle. Striping will be completed in two weeks. Temporary tabs have been installed.
- Completed CR32 paving east of I-25, including temporary striping.
- Completed paving in Lake Hollow Estates.
- Hired one Maintenance Worker. One position is still vacant.

Community Engagement

- Mead Recreation updated the Parks and Recreation policies to reflect changes from Senate Bill 24-113. This bill requires all coaches to undergo mandatory reporter training and local governments to include the Code of Conduct on their websites.
- The Name-The-Snowplow contest is open for submissions for Mead Elementary students. The contest will accept name entries from September 2nd through October 21st. The winning snowplow names will be revealed on October 25th, and those students will be invited to the November 12th Board Meeting to receive their personalized sign with the winning names. Additionally, they will be able to ride in their named snowplow during the annual parade of lights.
- Mead will host a Flag Retirement Ceremony on September 28th at the Public Works Facility from 10 a.m. to 2 p.m. Throughout the year, residents are encouraged to bring in their worn, torn, or faded American flags to be properly retired. The public is invited to attend, refreshments will be provided.
- Community Engagement is preparing for Fall Clean-Up Days with Front Range Landfill. Residents will be able to pick up their one free voucher from September 30th through October 18th. Please bring a photo ID and proof of residency to Town Hall. Mead vouchers will be accepted at Front Range Landfill from October 14th through October 26th. The voucher is good for one load, up to one ton. More information can be found here: <https://www.townofmead.org/parksandrec/page/2024-fall-clean-days>

Police Department

- 2 candidates are being vetted for police officer and one for crossing guard positions.
- A new crossing guard has been hired which brings us up to 4.
- All officers completed firearms training as of last week.
- Currently there are 10 applicants for the Citizen's Academy, which starts September 11th.