



## AGENDA ITEM SUMMARY FORM

**MEETING DATE:** 5/13/24

**PREPARED BY:** Sean P. Ballantine, Director of Public Services

**AGENDA ITEM CONTENT:** Director of Public Services - 2024-25 Stormwater Services Proposal

**AGENDA ITEM SECTION:** Consent Agenda

**BUDGETED AMOUNT:** \$20,000

**FUNDS REQUESTED:** \$17,600

**FUND:** 592-590-818-0000

**EXECUTIVE SUMMARY:**

Since 2012, the City of Madison Heights has engaged the services of a consulting engineering firm to maintain our required MS-4 permit. The overall budgetary requirement in the service proposal now exceeds the bid threshold as established under the City's purchasing ordinance, requiring Council approval. Due to the extensive history and work already undertaken, Staff firmly believes it is in the City's best interest to continue utilizing our current firm and stormwater consultant.

**RECOMMENDATION:**

Staff recommends that Council waive the formal bid process, and award the 2024-25 Stormwater Services Proposal to DLZ Michigan, of Waterford, for a total amount of \$17,600, and authorize the City Manager to sign on behalf of the City. Funds are budgeted in the upcoming fiscal year.