

Downtown Development Authority of City of Madison Heights

Memorandum

Date: Updated January 9, 2023

To: Downtown Development Authority Board Members

From: Giles Tucker, Community Development Director

Subject: Update on Ongoing Projects

1. Holiday Decoration Update

DPS has successfully installed 45 holiday lights along John R & 11 Mile Rd. We have experienced some issues with the fuses on several poles and DTE has been working on underground wiring replacements which contributed to some outages. The holiday decorations are set to run from 11/28 to 1/6 this season, which equates to around \$600 in electricity costs.

2. Trash Bins

DPS has made initial contact with a company that will repair the existing trash bins at \$150 per bin. They anticipate repair at the beginning of 2023.

3. Welcome Signs

The DPS removed the warped wood trim around the existing flower bed & welcome sign located at John R & and Progress Drive. It was mentioned that DPS intended to replace the trim area with Trex, but DPS hasn't looked for a quote for this repair. Planting is anticipated around Memorial Day.

4. Clocktower

In October, Sean showed me the control panel for the clocktower and was able to reset it after I received complaints that it was displaying an inaccurate time. Mike has brought to my attention that it is already 15min off. I will find some time to attempt to reset it again, but it likely that I will need to contact the manufacturer about repair. I have emailed Verdin Bells & Clocks the installer of the clocktower and expect to get a response this week.

5. Michigan State Extension Office- Vision Study

Earlier this summer we applied to MSUE for their Sustainable Built Environment Initiative (SBEI) could help develop a conceptual plan and visual drawings of the downtown area. This program will help provide more concrete examples of placemaking projects throughout the DDA, making it easier to compete with grants and to help solidify what improvement we should focus on in the future. Melissa, Matt and I met with Wayne Beyea from MSU on November 11th. After this meeting we expected that they would do a site visit and that we would begin planning workshops for the Spring. Unfortunately, we have not heard anything from MSU since. I will continue provide updates as I learn more.

6. Jennifer Zmarzlik Resignation from MHDDA board

Jenni Zmarzlik provided written notice of her resignation from the DDA board Friday, January 6th. She stated that she needs to take a step back, but plans to stay active as a volunteer moving forward.