



## AGENDA ITEM SUMMARY FORM

**MEETING DATE:** 3/27/23

**PREPARED BY:** Sean P. Ballantine, Deputy Director of Public Services

**AGENDA ITEM CONTENT:** DPS - Police Department HVAC Replacement, Phase 1

**AGENDA ITEM SECTION:** Bid Awards/Purchases

**BUDGETED AMOUNT:** \$450,000

**FUNDS REQUESTED:** \$496,100

**FUND:** 101-301-987-0000

**EXECUTIVE SUMMARY:**

The FY 2022-23 Budget includes phased funding for the total replacement of the HVAC system at the police department. Four firms attended the pre-bid walkthrough, and a single bid was received by the deadline from Denny's Heating and Cooling, who has been the responsible low bidder on HVAC replacement and upgrades at the Active Adult Center, Library, Court, and the current Civic Center Campus project. Upon review, it was found that the entire project greatly exceeded the budgeted amount.

As it is within the City's ability to award a bid in part, if it is determined to be in the best interest of the City, Staff and Energy Sciences, our consultant on this project, requested that Denny's develop a phasing plan within an estimated budget amount.

**RECOMMENDATION:**

Staff recommends that Council consider two motions:

1. To approve a Budget Amendment to account 101-301-987-0000 in the amount of \$46,100
2. To accept the selected parts of the proposal from Denny's Heating and Cooling, to be known as Phase 1 as presented, which includes the two options, as well as the project management and alternate 3, 4, and 5 from the initial bid response, for a total cost of \$496,100.