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***INTEROFFICE***

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***MEMORANDUM***

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To: Melissa Marsh, City Manager

From: Greg Lelito, Fire Chief

Re: Capital Purchase Rescue 713

Date: 9/28/2023

CC: Amy Misczak, HR Director/Purchasing Coordinator

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Consistent with the City's Capital Improvement Plan, Rescue 713 is scheduled for replacement in the adopted 2023-24 fiscal year budget. Funds have been set aside in two phases, beginning with last year's budget totaling \$295,000. The new ambulance will replace a 2015 Freightliner ambulance with 108,758 miles. The new ambulance will mirror the two most recent Ford F550 Road Rescues.

The City will utilize its inter-local purchasing contract with the Houston-Galveston Area Council (H-GAC) as we have done with the previous five fire department vehicle purchases. The H-GAC expedites and makes the procurement process more efficient; H-GAC is a government-to-government cooperative purchasing, allowing the City access to volume purchasing and discounts. The program eliminates the delay of writing bid specs and provides the City with the best ambulance possible while maintaining fiscal responsibility.

Emergency Vehicle Plus is the authorized dealer for Road rescue in Michigan and has worked with the City with three prior ambulance purchases. Attached with the memo is the quote received from Emergency Vehicle Plus through the H-GAC bid procurement process.

Two significant cost increases contributed to a higher-than-expected final price than the amount used in the previous budgets. First, Road Rescue no longer has a 2022 Ford chassis and will now use 2023 ½ chassis. Second, there was a severe drop in the Ford GPC discount. However, we secured additional funding over the trade-in price received from Emergency Vehicle Plus by selling the Freightliner to the City of Ferndale.

Staff and I recommend that the Council award a Road Rescue ambulance purchase from Emergency Vehicle Plus for \$353,039.70. \$295,000 was budgeted, and we received \$47,000 from the sale of the ambulance. If approved, a budget amendment will also be needed to increase Sales of fixed assets account #101-046-673-0000 by \$47,000.00 and increase the expenditure line item Vehicles account # 101-336-985-0000 by \$58,039.70,

If you have any questions or comments regarding this, I'd happily respond to them.