

ARTICLE III. PARKS AND RECREATION ADVISORY BOARD¹

Sec. 19-28. Commission established, purpose, scope.

- (a) There is hereby created the parks and recreation advisory board.
- (b) Scope.
 - (1) The board is a non-administrative board serving solely in an advisory capacity. In that capacity, the board may recommend action to the council, but may not assume any legislative or administrative authority in the operation of the parks and recreation divisions. No action of the board can relieve the supervisors of parks and recreation of their responsibility for the administration of the division nor limit their authority. The purpose of the board is to help by serving as an advisory group.
 - (2) The board exists to promote an outstanding recreational and parks programming for the citizens of the city. In pursuit of this objective it shall serve as:
 - (A) A forum for the careful consideration of policy matters related to the operation of the recreation and parks programs including maintenance and development of the parks system;
 - (B) An advisory to the supervisors when requested;
 - (C) A recommending body to the city council on general policy;
 - (D) A recommending body to the city council on long-term recreational and park planning and policy.

(Ord. No. 2135, § 1, 3-11-19; Ord. No. 2191, § 1, 11-28-22)

Sec. 19-29. Membership.

- (a) The board shall be composed of nine voting members, one city council representative, six to be appointed by the mayor with the approval of the city council, two school board representatives; three student representatives, four ex officio members, and three alternates shall be non-voting, as follows:
 - (1) One member from among the members of the city council, one member from the Madison School District and one member from the Lamphere School District, and six members from the residents of the city-at-large; each shall have one vote.

¹Editor's note(s)—Ord. No. 2135, § 1, adopted March 11, 2019, amended Art. III in its entirety to read as herein set out. Former Art. III, §§ 19-28—19-32, pertained to similar subject matter, and derived from Code 1958, §§ 2-405—2-409; Ord. No. 70, §§ 2—5, adopted Nov. 13, 1957; Ord. No. 163, § 1, adopted August 8, 1960; Ord. No. 191, § 1, adopted Feb. 26, 1962; Ord. No. 459, § 1, adopted Nov. 1, 1971; Ord. No. 775, § 1, adopted Jan. 13, 1986; Ord. No. 1025, § 1, adopted March 24, 2003; Ord. No. 1083, § 1, adopted Jan. 23, 2012; Ord. No. 2106, § 1, adopted August 25, 2014; Ord. No. 2119, § 1, adopted Sept. 11, 2017.

Cross reference(s)—Administration, Ch. 2; calling of board or commission meetings, § 2-1.

-
- (2) Three students to be appointed by the board staff liaison. The student representatives shall be nonvoting and shall serve as long as they are willing and a student in a school located in Madison Heights.
 - (3) One council alternate and two alternate members from the residents of the city-at-large shall be non-voting ex-officio members; in the case of the delegate from either the Lamphere School District Board or the Madison School Board or both, the said school boards may designate an alternate school district delegate who shall sit only in the absence of the regularly appointed school district delegate and who shall have the same authority and powers as such regularly appointed school district delegate. In the case of the delegate from the city council, the city council may designate an alternate city council delegate who shall sit only in the absence of the regularly appointed city council delegate and who shall have the same authority and powers as such regularly appointed city council delegate. In the case of the resident at-large delegates, the mayor with the approval of the city council, may designate two alternate delegates who shall sit only in the absence of a regularly appointed resident at-large delegate and who shall have the same authority and powers as such appointed resident at-large delegate.
 - (4) The department of public services director, a department of public services supervisor, the recreation coordinator, and one Oakland County Parks and Recreation staff member shall be ex officio members without a vote.
 - (5) Appointees should have a keen interest and personal knowledge of recreational programs for children and adults; and, in park programs for individuals and families.
 - (6) Terms of the citizen members are two years and are staggered. Councilmember appointments are two-year terms until the next regular city council election.
 - (7) Members of the parks and recreation advisory board shall serve without pay.
 - (8) If an at-large board member is elected to school board office, they are able to complete their current term as an at-large member.
 - (9) The board shall elect a chairperson from its membership annually.

(Ord. No. 2135, § 1, 3-11-19; Ord. No. 2191, § 1, 11-28-22)

Sec. 19-30. Conduct of meetings.

- (a) Regular meetings of the board shall be held as needed.
- (b) With the approval of the city council, the board may adopt such rules and regulations as may be necessary for the transaction of its business.
- (c) The commission shall follow Robert's Rules of Order and keep a record of its proceedings. All Meetings shall be noticed and conducted in accordance with the Michigan Open Meetings Act (1976 PA 267, MCL 15.261 through 15.275, as amended).
- (d) Attendance by 50 percent or more of the current membership of the commission shall constitute a quorum for the transaction of business. Any action of the commission shall require a concurrence of the majority of quorum present at the meeting.

(Ord. No. 2135, § 1, 3-11-19; Ord. No. 2191, § 1, 11-28-22)

Secs. 19-31—19-43. Reserved.