

DATE: July 10, 2025
TO: City Council
FROM: Melissa R. Marsh, City Manager
SUBJECT: Agenda Comments – Regular Council Meeting of Monday, July 14, 2025

PRESENTATIONS:

City Manager Marsh is scheduled to make a presentation to Council on the financial, public safety, and social impact that marijuana businesses have had on the City of Madison Heights.

CONSENT AGENDA:

RESOLUTION ESTABLISHING THE TIME FOR REGULAR CITY COUNCIL MEETINGS.

Section 6.1 of the City Charter specifies that the City Council establishes the time and place for Regular City Council Meetings by resolution. Presented for Council's consideration is a resolution that would establish a meeting time of 6:30 p.m. for a Regular Council meeting and would take effect beginning the first meeting in October, 2025. Currently, Regular Council meetings are held at 7:30 p.m.

Should Council concur, staff recommends a motion to adopt the Resolution Establishing the Time for Regular City Council Meetings as presented.

BID AWARDS/PURCHASES:

FIRE CHIEF - PUBLIC SAFETY DRONE GRANT PURCHASE

In May, the Fire Department submitted a grant application to the Madison Heights Community Foundation Grant Program for the acquisition of a state-of-the-art, dual-use drone system intended to enhance the operational capabilities of both the Fire and Police Departments. We are pleased to report the application was a success, and the department has been awarded the \$30,000 grant. The drone system provides real-time video streaming, high-resolution zoom capabilities, thermal imaging and night vision, LTE/5G connectivity, and integrated spotlight, speaker, and microphone. These features will offer significant operational enhancements across both departments.

Staff recommends Council approve the purchase of a Skydio X10 drone from Safeware through the Sourcewell Cooperative Purchasing Program the amount of \$29,969, to be fully funded through the awarded grant.

FIRE CHIEF - FIRE TURNOUT GEAR GRANT PURCHASE

In May 2024, the Michigan Department of Labor and Economic Opportunity announced a grant opportunity for full-time fire departments to support the purchase of a second set of turnout gear for firefighters. This program provides up to \$3,500 per eligible firefighter and is designed to enhance the safety and operational readiness of firefighters. In August 2024, the City Council approved Phase One of this project, which included the purchase of 17 sets of turnout gear. We are now requesting approval for Phase Two, which consists of purchasing an additional five sets.

Staff recommends that the City Council waive the formal bidding process and approve the purchase of five sets of turnout gear from Axes & Irons through Sourcewell, at a total cost of \$16,070.40. Funding for this purchase has been allocated in the FY 2025–26 budget and will be fully reimbursed through the grant.

ORDINANCES:

AMENDMENT OF MEMBERSHIP APPOINTMENT PROCESS TO MAYOR APPOINTED BOARDS AND COMMISSIONS

Councilman Fleming with the support of Mayor Grafstein have asked staff to revise the appointment process for those boards and commissions whose members are appointed by the mayor with the consent of Council and amend them to have membership appointed by the Council as a whole. The city currently has six (6) boards and commissions that are Mayor appointed with the consent of Council - Crime Commission, Parks and Recreation Advisory Board, Elected Officials Compensation Commission, the Downtown Development and Brownfield Redevelopment Authorities and the Planning Commission.

The Crime Commission was re-established in 2021 by resolution and the amended resolution is presented for Council's consideration. The Parks and Recreation Advisory Board and the Compensation Commission are both established by ordinance and will need to be amended through the ordinance process with a First and Second Reading prior to official adoption. The proposed ordinance amendments are also presented for Council's consideration.

The Planning Commission is governed by the Michigan Planning Enabling Act 33 of 2008, and the Downtown Development and Brownfield Redevelopment Authorities are governed by Recodified Tax Financing Act 57 of 2018, both are State laws that cannot be amended by local governments. Therefore, the committee membership appointment process must remain as they currently exist for these boards.

Should Council wish to amend the process for appointments to the Crime Commission, Parks and Recreation Advisory Board and the Compensation Commission (Elected Officials), each item will need to be considered separately.

Crime Commission:

Motion to approve the Resolution Amending the City Crime Commission as presented.

Parks and Recreation Advisory Board:

Motion to adopt Ordinance No. 2203, Amendment to Parks and Recreation Board Membership, on First Reading and schedule a Second Reading on July 28, 2025.

Compensation Commission (Elected Officials):

Motion to adopt Ordinance No. 2204, Amendment to Compensation Commission Appointments and Confirmation of Members, on First Reading and schedule a Second Reading on July 28, 2025