



MEMO

Office of the City Clerk

To: City Council

From: Cheryl Rottmann, Deputy City Manager/City Clerk

CC: Melissa Marsh, City Manager

Date: June 16, 2025

RE: Amendment of Membership Appointment Process to Mayor Appointed Boards and Commissions

Councilman Fleming with the support of Mayor Grafstein have asked staff to revise the appointment process for those boards and commissions whose members are appointed by the mayor with the consent of Council and amend them to have membership appointed by the Council as a whole. The city currently has six (6) boards and commissions that are Mayor appointed with the consent of Council - Crime Commission, Parks and Recreation Advisory Board, Elected Officials Compensation Commission, the Downtown Development and Brownfield Redevelopment Authorities and the Planning Commission.

The Crime Commission was re-established in 2021 by resolution and the amended resolution is attached for Council's consideration. The Parks and Recreation Advisory Board and the Compensation Commission are both established by ordinance and will need to be amended through the ordinance process with a First and Second Reading prior to official adoption. The proposed ordinance amendments are also attached for Council's consideration. For simplicity, the amended resolution and the ordinance amendments are together on the agenda under Ordinances to not cause confusion by separating them on the agenda.

The Planning Commission is governed by the Michigan Planning Enabling Act 33 of 2008, and the Downtown Development and Brownfield Redevelopment Authorities are governed by Recodified Tax Financing Act 57 of 2018, both State laws that cannot be amended by local governments. Therefore, the committee membership appointment process must remain as they currently exist for these boards.

Should Council wish to amend the process for appointments to the Crime Commission, Parks and Recreation Advisory Board and the Compensation Commission (Elected Officials), each item will need to be considered separately, and the suggested motions are as follows:

Crime Commission

Motion to approve the Resolution Amending the City Crime Commission as submitted.

Parks and Recreation Advisory Board

Motion to adopt Ordinance No. 2203, Amendment to Parks and Recreation Board Membership, on First Reading and schedule a Second Reading on July 28, 2025.

Compensation Commission (Elected Officials)

Motion to adopt Ordinance No. 2204, Amendment to Compensation Commission appointments and confirmation of members, on First Reading and schedule a Second Reading on July 28, 2025.