

DATE: February 21, 2023

TO: City Council

FROM: Melissa R. Marsh, City Manager

SUBJECT: Agenda Comments for the Regular Council Meeting of Monday, February 27, 2023

The following are my comments on items appearing on the agenda of the Regular Council Meeting on Monday, February 27, 2023.

PRESENTATIONS:

CERTIFICATE OF APPRECIATION FOR JENNIFER RAMIREZ

Council is requested present a certificate of appreciation for Jennifer Ramirez; for her amazing public art displays that started during COVID, lifting up the community and beginning a tradition of creating art for residents and passers-by to enjoy.

CERTIFICATE OF APPRECIATION FOR MICHAEL AND HOLLY HAYTER

Council is requested to present a certificate of appreciation for Michael and Holly Hayter for creating and maintaining the Skeleton Family of Dee Creased for the residents of Madison Heights to enjoy.

CONSENT AGENDA:

It is the recommendation that the City Council approve the following items as part of the Consent Agenda:

VEHICLE 460 SEWER TRUCK REPLACEMENT

The FY 2023 budget includes funding for the scheduled replacement of Vehicle 460, a 2009 Ford F-250 funded through the Sewer Division. The vehicle is 13 years old and in poor condition. This is a front-line pick-up used for general sewer maintenance operations. The new truck will be upfitted with a utility box to increase versatility and usefulness to the department. Therefore, staff recommends City Council approve the purchase of a 2022 Chevy Silverado with options as quoted from Todd Wenzel Chevrolet for \$49,284.74 through the Oakland County Purchasing Contract. Funds are budgeted and available.

REPORTS:

CITY CLERK – BOARDS AND COMMISSIONS APPOINTMENTS

City Council is requested to make appointments to those Boards and Commissions with vacancies.

BID AWARDS/PURCHASES:

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) LAWN SERVICES

In accordance with HUD regulations, the City posted a bid for CDBG-funded lawn services. The bid was posted on MITN and emailed to 197 vendors; 31 of these vendors downloaded the bid documents, and on February 7, 2023, eight (8) bids were opened.

The lowest qualified bidder is Zimmerman Lawn & Snow at \$21.00 per lot. Zimmerman has worked with the City as the home chore lawn care vendor.

Staff and I request that Council award the bid for CDBG Lawn services to the lowest responsible bidder, Zimmerman Lawn & Snow, for a one-year contract at the unit rate of \$21.00 per lot for the 2023 mowing season. We would also request the Council authorize the City to proceed to the next lowest qualified bidder, Michigan Mowers at the unit pricing of \$28.50 per lot or Mobile Guru LLC/Total Lawn Care at unit pricing of \$33.00 per lot in the unlikely event that the contract with Zimmerman Lawn & Snow is canceled due to non-performance or other issues.

2023 MAJOR & LOCAL SECTIONAL CONCRETE REPAIRS

Major and Local Sectional Concrete program is typically bid on an annual basis. However, this year due to the continuing increases in the price of concrete, materials, and labor, contractors are finding themselves unable to extend pricing for more than the initial contract term. Therefore, the bid was prepared, and on February 15, six sealed bids were received by the deadline. One bid was immediately rejected for insufficient paperwork. Upon review, DiLisio Contracting of Clinton Township, Michigan, was the low bid.

DiLisio is a long-time concrete contractor for the City and has completed many identical projects for the City of Madison Heights, as well as other area municipalities in recent years. The pricing received is favorable given the current market conditions and is significantly lower than the original engineer's estimate for the bid. We would also note that this bid award does not automatically commit the City to any projects in the upcoming 2024 fiscal year. Projects would not be authorized to start until funding was made available through the normal Budget process. These projects, assuming approval, would then be constructed by DiLisio under this contract.

Based on these facts, Staff concurs with the recommendation of our City Engineer and recommends that City Council award the bid for the 2023 (FY 2024) Major and Local Sectional Concrete Repairs to the lowest responsible bidder, DiLisio Contracting, Inc., of Clinton Township, Michigan, for the total project amount of \$965,230.90.

2023 R-3 RESIDENTIAL ROAD PROJECTS

In January of this year, Cipparrone Contracting, our current contractor for the R-3 Road Construction Program and the Major and Local Sectional Projects, informed us that due to the unprecedented increases in the price of concrete, materials, and labor, they would be unable to extend the contract for the R-3 Projects. On February 15, seven sealed bids were received at City Hall by the deadline. One bid was immediately rejected due to insufficient paperwork. Upon review, DiLisio Contracting of Clinton Township, Michigan, was the low bidder.

DiLisio Contracting is an experienced long-time vendor of the City of Madison Heights for this program and similar projects for other area municipalities. Staff would also note that this bid award does not automatically commit the City to any projects in the upcoming 2024 fiscal year. Projects would not be authorized to start until funding was made available through the normal Budget process.

Based on current trends in cost and availability of materials and labor, Staff concurs with the recommendation of our City Engineer and recommends that City Council award the bid for the 2023 R-3 Residential Road Projects to the lowest responsible bidder, DiLisio Contracting, Inc., of Clinton Township, Michigan, for the total project amount of \$1,633,871.56.