

DATE: April 10, 2025
TO: City Council
FROM: Melissa R. Marsh, City Manager
SUBJECT: Agenda Comments – Regular Council Meeting of Tuesday, April 15, 2025

PRESENTATIONS:

NATIONAL TELECOMMUNICATORS WEEK PROCLAMATION

Police Chief Brent LeMerise requests the City Council proclaim April 13th - April 19th, 2025, as National Telecommunicators Week in the City of Madison Heights. Police Service Aide Christine Trysh will be present to accept the proclamation.

NATIONAL ANIMAL CONTROL OFFICERS APPRECIATION WEEK PROCLAMATION

Police Chief Brent LeMerise requests the City Council proclaim April 13th - April 19th, 2025, as National Animal Control Officer Appreciation Week in the City of Madison Heights. Animal Control Officer Paige Wallace will be present to accept the proclamation.

FISCAL YEAR 2026 PROPOSED BUDGET

City Manager Marsh and Finance Director Kunath are scheduled to present the Fiscal Year 2026 Proposed Budget for the City Council's review and comment. Department Heads will be available to answer questions. There will be no formal action taken at this meeting, the budget presented in its final form for adoption on Monday, May 12, 2025.

CONSENT AGENDA:

2025 ARBOR DAY RESOLUTION

For the Council's consideration is a resolution to declare Arbor Day and affirm the City's commitment to trees and tree maintenance. Adoption of the resolution is a requirement for participation as a Tree City.

REPORTS:

AMENDMENT MOU FOR SCHOOL RESOURCE OFFICER FOR LAMPHERE

The Lamphere School District has requested an amendment to the Memorandum of Understanding to add an additional School Resource Officer to their district. This addition is reflected in the

proposed FY 2026 budget for the 2025-26 school year. Furthermore, the original agreement included a cost-sharing arrangement of 60% school and 40% city; however, based on actual time spent, this allocation has been revised to 70% school and 30% city, as outlined in the attached amendment. Staff is requesting the Council approve the Amendment to the School Resource Officer (SRO) Memorandum of Understanding with the Lamphere School District.

SPECIAL LAND USE REQUEST PSP 25-01 – 31691 DEQUINDRE ROAD

The applicant, Ogeen Kada, requests Special Land Use approval from the City Council under Section 15.05 of the Madison Heights Zoning Ordinance to operate a Major Auto Repair and Service business at 31691 Dequindre Road, zoned M-1, Light Industrial. The property is located on the west side of Dequindre Road, north of Whitcomb Ave.

The Planning Commission held the required public hearing on April 8th, 2025, and recommended approval, with conditions, of the Special Land Use request.

Staff recommends a motion to approve/disapprove the Special Land Use request number PSP 25-01 for a major auto repair and service facility at 31691 Dequindre Road based upon the Planning Commission findings outlined in the staff report and with the following conditions:

1. The Major Site Plan, when submitted, shall be substantially consistent with the concept plan approved with this Special Land Use submittal. However, the site plan shall be modified, as needed, to meet the minimum interior parking lot island requirements of Section 11.06, the minimum storm water management requirements of Section 11.03, and all other minimum Zoning Ordinance standards, unless waived as part of Special Land Use or Major Site Plan review. Page 8 of 9 PSP 25-01 – 31691 Dequindre Road – Major Auto Repair
2. Given the adjacent industrial land use and minimal buffer widths, the minimum perimeter parking lot landscaping requirements of Section 11.06.3 may be reduced along the southern property line as part of Major Site Plan review.
3. The final site plan and use shall satisfy the use-specific standards for auto repair and service facilities contained in Section 7.03.2 and attached to the staff report. The usespecific operating conditions shall be listed on the final Certificate of Occupancy.

BID AWARDS/PURCHASES:

DPS MATERIAL HAULING

The Department of Public Services utilizes a contractor to furnish and deliver a variety of materials related to landscape, roadway, and infrastructure maintenance and construction projects. This same contractor also hauls and disposes of waste materials from various maintenance and construction activities including the fall leaf collection program. With the extended contract expiring at the end of the fiscal year, DPS staff prepared Invitation to Bid # MH-1076, which included additional

materials commonly utilized throughout the year, several of which have become difficult to source as companies have been acquired or otherwise gone out of business. The complete and lowest bid was provided by GFL Environmental, the City's current hauling contractor.

Staff recommends that the Council award the bid for DPS Material Hauling to the lowest responsible bidder, GFL Environmental, of Northville, at the unit prices specified, for five years. Funding is budgeted and available.