



# City of Madison Heights, Michigan

City Hall Municipal Offices  
300 W. Thirteen Mile Road  
Madison Heights, MI 48071

Department of Public Services  
801 Ajax Drive  
Madison Heights, MI 48071

Fire Department  
31313 Brush Street  
Madison Heights, MI 48071

Police Department  
280 W. Thirteen Mile Road  
Madison Heights, MI 48071

[www.madison-heights.org](http://www.madison-heights.org)

Date: March 18, 2026

To: Madison Heights Civil Service Commission

From: Christina McCaskey, Human Resources Director

Subject: Civil Service Commission Meeting Agenda – 2. Police Lieutenant Eligibility List Certification

I am writing to formally request the approval of the promotional scores from the recent Assessment Center conducted on March 5, 2026, for a period of two years from March 26, 2026. The candidate who participated in this examination has successfully met all the requirements and has demonstrated his qualifications for advancement within the department.

After thorough evaluation of his performance, the assessment team has compiled the final scores, which have been reviewed and confirmed. As part of the standard procedure for promotions, I am now seeking your approval of the promotional score, which will enable us to proceed with the next steps in the promotion process.

The candidate who has qualified has shown exceptional dedication and commitment to his duties, and his promotion will be in the best interest of the department, enabling us to continue providing excellent service to the community.

Thank you for your consideration.

Sincerely,

Christina McCaskey  
Human Resources Director

### Area Code (248)

Active Adult Center.....	545-3464	Finance .....	583-0846	Nature Center .....	585-0100
Assessing .....	858-0776	Fire Department.....	588-3605	Police Department.....	585-2100
City Clerk .....	583-0826	43rd District Court.....	583-1800	Purchasing .....	583-0828
City Manager .....	583-0829	Human Resources.....	583-0828	Recreation.....	589-2294
Community Development .....	583-0831	Library .....	588-7763	Water & Treasurer .....	583-0845
Department of Public Services.....	589-2294	Mayor & City Council .....	583-0829		