

MEMORANDUM

DATE: May 6, 2025
TO: Melissa R. Marsh, City Manager
FROM: Sean P. Ballantine, Director of Public Services
SUBJECT: Bid Award – Park Shelter Building Roof Replacement

The FY 2024-25 Budget includes funding carried forward for the replacement of the roofs at the Huffman and Rosie's Park shelter buildings, as well as the option of Pavilion C at Civic Center Park. Upon receiving multiple quotes, it was determine that the projects would be better served going through the formal bid process, both to achieve economies of scale, and due to the overall prices we were seeing. There was significant interest in the bid, with 20 firms attending the mandatory site visits in the parks, and 10 of them submitting bids by the deadline.

In tabulating the four lowest bids, a discrepancy was determined in the amount of shingles required for Pavilion C from multiple bidders. Further, including Pavilion C would put the overall project over budget, particularly when considering that the condition of the wood underlayment is suspect. Staff believes Pavilion C will require more extensive repairs, and has budgeted additional funding for this in the FY 2025-26 Budget.

When considering the two park shelter buildings, the lowest qualified bidder is Sterling Construction and Roofing. Reference checks were positive, and they have previous experience with municipal and government work.

Staff therefore recommends that Council award the bid for the Park Shelter Building Roof Replacement project to Sterling Construction and Roofing, of Livonia, in a project amount not to exceed the budgeted amount of \$20,000. This provides contingency for replacement of boards and wood as found necessary in the project.

City of Madison Heights
Department of Public Services
801 Ajax Drive
Madison Heights, Michigan 48071

p: (248) 589-2294 | f: (248) 589-2679 | e: DPS@Madison-Heights.org