



## AGENDA ITEM SUMMARY FORM

**MEETING DATE:** 5/12/25

**PREPARED BY:** Sharon Arseneault, Court Administrator

**AGENDA ITEM CONTENT:** Court Building Improvements

**AGENDA ITEM SECTION:** Bid Awards/Purchases

**BUDGETED AMOUNT:** \$19,680

**FUNDS REQUESTED:** \$17,560

**FUND:** 101-286-987-0000

**EXECUTIVE SUMMARY:**

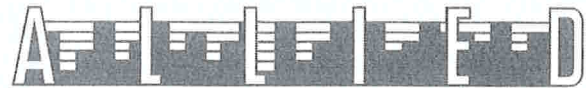
The FY 2024-2025 Budget includes funding for improvements to the court facility. The existing lunchroom is lacking space and is heavily utilized, resulting in cramped and inadequate conditions. The lunchroom is adjacent to a law library/conference room. The common wall is to be removed between the two rooms to make one large lunchroom/law library space. In addition, the kitchen sink/cupboards are in dire need of replacement as they were installed in 1992.

**RECOMMENDATION:**

The court recommends that Council approve the quote to update the staff lunchroom/law library in the amount of \$17,560 from Allied Building Service through the MiDeal Cooperative purchasing agreement (MI Deal #000861 ).

# QUOTE SQ-00079582

Quote Valid Until 4/28/2025



**ALLIED BUILDING SERVICE**

1801 Howard Street Detroit MI 48216

313-230-0800 www.teamallied.com

Date: March 28, 2025

Attn: Sharon Arseneault

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## CUSTOMER

City Of Madison Heights  
801 Ajax Drive  
Madison Heights MI 48071

## LOCATION OF WORK

Madison Heights - 43rd District Court  
200 W. Thirteen Mile Rd  
Madison Heights MI

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## SCOPE OF WORK

PROJECT TO BE COMPLETED UNDER MiDeal #000861

BASE BID;

ALLIED PROPOSES

- 2nd Floor Breakroom / lounge refresh
- To supply labor, materials and equipment to complete the following
- Obtain all materials and stage work areas
- Turn off water supply lines at shut offs

NOTE; Shut offs are not in the best of condition and replacement may be required, if needed additional labor and material costs will apply

- Remove and dispose of existing cabinetry, counter, sink and faucet in 2nd floor breakroom

NOTE; All items must be removed from cabinets / drawers before Allied arrives to begin demo

- Fabricate and install new upper and lower laminated cabinets (Color of laminate TBD, and will be selected from standard color chart once approved)
- Fabricate and install new Solid surface counter top w/ back and side splashes (Color TBD, and will be selected from standard color chart once approved)

NOTE; Back splash to extend from top of new counter to bottom of new upper cabinet to cover wall.

- Install new stainless steel top mount single bowl sink and stainless single handle pullout sprayer kitchen faucet

NOTE; Screenshot of faucet priced out is included w/ bid please see attached, if this one is not approved customer must provide selection of there own and price may be affected

- Install new water supply lines to faucet
- Install new PVC trap drain
- Measure, mark, cut and demo out approx 6' wide x 7' tall section of wall that currently separates breakroom and library, this is to create a passthrough to both areas and will be converted into breakroom / lounge
- Relocate one electrical outlet to adjacent wall
- Trim out passthrough / opening w/ wood, to duplicate color and style of existing door and widow frames in the area

NOTE; Color of stain to match as close as possible unless a spec can be provided

- Clean site, dispose of all work related debris

### NOTES\*

- Any and all flooring repairs / replacement to be handled by others
- Work is to be done during normal business hours
- Please allow 2-3 week min lead time for all materials to be available once ordered upon approval
- Proposal does NOT include permitting and or signed / sealed drawing, if required Allied can obtain at cost x10%

TOTAL \$17,560.00

OPTION 1

#### ALLIED PROPOSES

- 1st Floor Laminate repairs
- To supply labor, materials and equipment to complete the following
- Obtain all materials and stage work areas
- Remove and replace damaged laminate on customer side of service counter (lower panel only) and one customer two tiered desk across from payphone
- Laminate to match as close as possible, closest match is, WilsonArt 4522-60 Grey Nebula
- Clean site, dispose of all work related debris

#### NOTES

- Work is to be done after normal business hours ONLY and to be billed at OT RATES
- Please allow 1-2 week min lead time for all materials to be available once ordered upon approval

TOTAL \$4,037.00

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IF BOTH BASE BID & OPTION 1 ARE APPROVED;  
GRAND TOTAL \$21,597.00

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#### TERMS (Net 30)

Price is firm / fixed

A firm fixed price is a fixed price agreed upon by both parties for the scope of work outlined in the proposal.

Pricing is subject to change with a change in scope of work, delays out of control of the contractor or other such items that change the fundamental direction, scope and ability to complete such work.

#### Regular Overtime Wages

Regular and Overtime wages DO NOT include any Prevailing Wage, Davis bacon or Service Contract Act wages. If required, pricing will increase.

Quote Valid Until 4/28/2025

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If you should have any questions, please feel free to call or email me.

Sincerely,

Michael McLaughlin  
michaelm@teamallied.com  
313-230-0800

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TO ACCEPT THIS PROPOSAL, please sign, date and return it, or you can forward an updated purchase order or work order.

CUSTOMER APPROVAL: \_\_\_\_\_ Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_