



AGENDA ITEM SUMMARY FORM

MEETING DATE: 5/12/25

PREPARED BY: Greg Lelito, Fire Chief

AGENDA ITEM CONTENT: Fire Due Software Contract

AGENDA ITEM SECTION: Bid Awards/Purchases

BUDGETED AMOUNT: \$18,125

FUNDS REQUESTED: \$16,800

FUND: 101

EXECUTIVE SUMMARY:

The fire department subscribes to four separate software providers, which are set for renewal in July. These programs manage our training, vehicle inventory, shift scheduling, emergency alerts, and business inspections. Our software systems are fragmented and result in inefficiencies, duplicated efforts, and delayed access to critical information.

In search for a more efficient and economical solution we found First Due. First Due offers a fully integrated and user-friendly platform with new capabilities such as Occupancy Management, pre-incident planning, hydrant management, and Community Connect - on-line portal that allows residents and businesses to submit vital occupant and property information accessible to first responders during emergencies.

RECOMMENDATION:

Staff and I respectfully request the City Council's approval of an annual agreement for \$16,800 with First Due, the sole source vendor, to provide enhanced software technology for the department.