

## ***MEMORANDUM***

**DATE:** May 16, 2023

**TO:** Melissa R. Marsh, City Manager

**FROM:** Sean P. Ballantine, Director of Public Services  
Corey K. Haines, Deputy City Manager/Chief of Police

**SUBJECT:** Contract Award – Police Department Dispatch Floor Rehabilitation

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The current FY 2022-23 Budget has funding programmed for carpeting replacement in the Police Department. Staff has determined that the dispatch center is the highest priority for replacement, for a number of reasons. The central dispatch area features a raised “floating floor” system, consisting of multiple interlocking panels on a raised platform. This allows access as needed to the wiring systems for the many computers, radios, cameras, and other appurtenances which make up the dispatch center. Besides the poor condition of the carpet itself, the floating floor system is also heaving in multiple areas, resulting in general instability, and trip hazards. The time is also right to perform this work, as the dispatch equipment is scheduled for replacement this summer as part of the county-wide CLEMIS radio system upgrades.

As with other such projects, Staff has elected to take advantage of the multitude of skilled trades currently under competitive bid for the Civic Center Campus project, and requested that Frank Rewold and Sons investigate the situation, and provide a comprehensive quote for repairs. The floating floor system itself is in good condition, but is experiencing some minor delamination of panels, and a general separation from the building, causing the heaving. The proposal provided will repair these deficiencies, restore the flooring system to its original stability, and replace the failing carpeting in the dispatch center.

Staff recommends that Council approve the contract with Frank Rewold and Sons, of Rochester, Michigan, in an amount not to exceed the budget of \$30,000. Although over the quoted amount, Staff is requesting this additional flexibility to account for all-too-common unexpected material increases. Funding is budgeted and available.

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**Department of Public Services**

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