

**MEMORANDUM**

**DATE:** June 3, 2025

**TO:** Melissa R. Marsh, City Manager

**FROM:** Chris Woodward, Public Works Supervisor  
Sean P. Ballantine, Director of Public Services

**SUBJECT:** Bid Award – Playground Mulch Installation

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The FY 2024-25 budget includes funding reallocated for replacing the playscape soft-fall surfaces at several parks. These softfall areas have grown significantly larger as the City installs more sophisticated playground areas, and requires the assistance of a contractor and specialized equipment to properly maintain them. Last month, the City issued an invitation to bid (ITB) MH-1079, requesting bidders to submit pricing information.

We received three qualified bids for the project, and prices ranged from \$34.95 per cubic yard to \$76 per cubic yard, with total project costs ranging from \$44,386.50 to \$96,520.

Staff recommends that City Council award the bid for Playground Mulch Installation to the lowest qualified bidder, Superior Groundcover Inc., of Grand Rapids, for a unit cost of \$34.95 per cubic yard. The total estimated project cost is \$44,386.50, with funding budgeted and available.

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