Regular Meeting
Active Adult Center Advisory Board
September 15, 2026

A meeting of the Madison Heights Active Adult Center Advisory Board was called to order by Ms. Patton, September 15, 2026, at 1:00 p.m. in the Executive Conference Room at the City Complex at 300 W. 13 Mile Rd., Madison Heights, MI 48071.

Present:	Bessler, Brand, Faulkner, Levy, Mowry, Patton, and Ratliff.
Also Present:	Center Supervisor Cowan, and DPS Director Ballantine.
Excused:	Juska-Svoba, Wright.

19-01. Minutes.

Motion by Ms. Bessler seconded by Ms. Ratliff to adopt the minutes from the meeting of June 16, 2026.

Yeas:	Bessler, Brand, Faulkner, Levy, Mowry, Patton, and Ratliff. Nays: None.
Excused:	Juska-Svoba.

19-02. Meeting Open to the Public.

None.

19-03. Staff Report.

Ms. Cowan updated the Board on programs that are coming up in September and October including upcoming events, trips, our lunch program, an upcoming Resource Fair and building closures.

19-04. Maintenance Requests

Mr. Ballantine stated the maintenance department is still monitoring the crack in the dining room floor. They believe it's not a building settling issue but that the tiles were cut too short. After time has passed, if it does not spread out anymore, maintenance staff will fix the tiles.

19-05. Budget Requests

Ms. Cowan reported that 23 people applied for the open full-time CDL driver position and staff would be interviewing at least six people soon.

Ms. Cowan also reported that once the CDL driver gets hired and trained, staff would work on starting back up the building rentals, possibly at the end of this year or early next year.

19-06. Unfinished Business.

Mr. Ballantine stated the pop-up tent for events is at DPS and will be ready for use for the upcoming Hometown Harvest event in October.

Ms. Cowan asked the Board if they had experienced any more issues with the vending machine. Ms. Levy stated she has witnessed a couple instances. Ms.

Cowan asked if she could let her know if she witnesses any issues in the future.

19-07. New Business.

Ms. Cowan stated with Mr. Salley's passing there was now a vacancy on the Board. Since the October newsletter has already gone out, she is going to plan for nominations November 2-17 and the special election on November 19 & 20.

Ms. Cowan also stated she is going to investigate having the computer lab named after Mr. Salley since he was integral in training people in how to use a computer.

Ms. Cowan reminded everyone that we will add a Halloween Beautification drive and dinner this year, and it will take place on October 29 starting with meeting at the AAC at 4:30 pm.

Ms. Ratliff asked if the AAC could plan a trip to walk across the new Gordie Howe Bridge. Ms. Levy also asked if the AAC could plan speakers to come in to talk about Sickle Cell Anemia and Autism/ADHD and have a cancer walk. Ms. Cowan stated she will investigate each of those items. Ms. Levy also asked about getting a swimming pool at the AAC. Mr. Ballantine stated the city investigated that when the building was redone, and the upkeep would have been too expensive.

19-08. Treasurer's Report.

Ms. Cowan supplied a report for June and July noted some items and asked if anyone had questions.

Motion by Ms. Bessler seconded by Ms. Faulkner to approve the treasurer's report for June and July.

Yeas:	Bessler, Brand, Faulkner, Levy, Mowry, Patton, and Ratliff. Nays: None.
Excused:	Juska-Svoba.

19-09. Council & Administration Updates.

Mr. Ballantine reported that many DPS and AAC staff will be going to training and conferences.

Mr. Ballantine reported that DPS is hiring a new motorpool supervisor.

Mr. Ballantine stated the AAC's replacement lift van 480 will be coming in from SMART in the new few weeks. Ms. Cowan stated it's been four years coming but she finally received the contract this week.

Mr. Ballantine reported that the DPS administrative assistant is retiring and the current assistant will be promoted.

Mr. Ballantine stated that the city's Hometown Harvest will be October 10 from 12-3 pm at Rosie's Park.

Mr. Ballantine reported that the grand opening for McGillivray Park will be on October 12 from 3-5 pm.

Mr. Ballantine also reported that DPS crews would be cleaning up storm debris for another week.

19-10. Adjournment.

The meeting was adjourned at 1:45 pm. Our next meeting will be on Tuesday, October 20, 2026 at 1:00 pm.

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Jennifer Cowan
Active Adult Supervisor