



AGENDA ITEM SUMMARY FORM

MEETING DATE: 5/26/26

PREPARED BY: Linda A. Kunath

AGENDA ITEM CONTENT: Purchase service agreement for BS&A Cloud migration

AGENDA ITEM SECTION: Bid Awards/Purchases

BUDGETED AMOUNT: \$354,115.00

FUNDS REQUESTED: \$354,115.00

FUND: General Fund \$232,026.25, Water/Sewer \$114,768.75, DPS \$7,320.00

EXECUTIVE SUMMARY:

The City has utilized BS&A Software, LLC modules for over 25 years to record and process accounting records, billing, receiving, paying, and internal controls. BS&A is the predominant municipal software used in the State of Michigan, known for ease of use, integration of modules, and superior service support.

BS&A has migrated to Cloud and is phasing out the .Net platform. Cloud platform is expected to deliver workflow efficiency through shared workspaces, quicker processing, and AI enhancements, as well as provide a secure & encrypted web-based system, cybersecurity, disaster recovery and 2-factor-authentication. The migration cost was approved in the FY 2026-27 budget for BS&A module subscriptions and for professional services setup, training, and go-live assistance.

RECOMMENDATION:

Staff recommends that City Council approve the purchase of service agreement for migration to BS&A Cloud platform in the amount of \$354,115.00, pending legal review.