

Regular Meeting  
Active Adult Center Advisory Board  
June 20, 2023

A Regular Meeting of the Madison Heights Active Adult Center Advisory Board was called to order by Chair Salley, June 20, 2023, at 1:00 p.m. at the Active Adult Center Municipal Building at 29448 John R Road, Madison Heights, MI 48071.

Present: Bessler, Juska-Svoba, Leuffgen, Ratliff, Salley, Smith and Quigley.  
Also Present: Center Coordinator Cowan and DPS Director Ballantine.  
Absent: Councilor Wright, Councilman Fleming, Patton and Topping.

An invocation was led by Ms. Cowan.

**19-01. Minutes.**

Motion by Ms. Quigley seconded by Ms. Ratliff to adopt the minutes from the Regular Meeting of May 16, 2023.

Yeas: Bessler, Juska-Svoba, Leuffgen, Ratliff, Salley, Smith and Quigley.  
Nays: None.  
Absent: Patton and Topping.

**19-02. Meeting Open to the Public.**

Ms. Margene Scott asked when the current construction would allow the handicap bathroom at City Hall to be available. Mr. Ballantine stated that he would estimate around one month based on the current construction, and explained the reason it was currently out of commission. He confirmed that the lower level handicap bathroom continued to be available, and the elevator was fully functional.

Ms. Scott also stated if anyone has items they are looking to get rid of, to think of the Heritage Room. They have volunteers who will review items to see if they would be appropriate for the display.

**19-03. Staff Report.**

Ms. Cowan updated the Board on programs currently happening and upcoming at the Center, including an AARP Age-Friendly upcoming presentation, and the trip parking changes due to the move.

**19-04. Maintenance Requests**

None.

**19-05. Budget Requests**

None.

**19-06. Unfinished Business.**

Ms. Cowan reported the Center would close at the end of the day on July 28 and the new building grand opening is expected to be August 31, however that is subject to change.

Mr. Ballantine stated the construction is on schedule with the Civic Plaza Project, with paving happening now. He asked everyone to note the signs that state where to park, because it changes daily.

Ms. Cowan announced that Ms. Smith will be recommended to City Council for reappointment to the Board. Ms. Quigley was reelected to her second term and Ms. Mowry was newly elected and will start her term in September. Ms. Cowan congratulated them and thanked outgoing Board member Ms. Leuffgen who is finishing her second term and will need to sit off one year. Ms. Cowan also thanked all those that ran, and encouraged them to run again next year. Ms. Cowan also announced that Ms. Dalling sent in a letter stating that she wished to step down from the Board as of June 9 so she can spend more time with her husband. Ms. Juska-Svoba was the next highest vote getter in the last election and is willing to step in to complete Ms. Dalling's term. Ms. Cowan and other Board members thanked her and welcomed her to the Board.

Ms. Cowan reported that the summer Beautification voting would be on Tuesday, July 25 at 3:30 pm, and for Board members to meet at the Center.

**19-07. New Business.**

Ms. Cowan stated that the election of officers and new Board picture will take place at the September meeting.

**19-08. Treasurer's Report.**

Motion by Ms. Ratliff seconded by Ms. Smith to approve the May Treasurer's report.

Yeas: Bessler, Juska-Svoba, Leuffgen, Ratliff, Salley, Smith and Quigley.  
Nays: None.  
Absent: Patton and Topping.

**19-09. Council & Administration Updates.**

Mr. Ballantine stated DPS is still working on moving staff around due to promotions.

Mr. Ballantine also reported on current road construction and water main work. Dequindre work came out of nowhere and is now complete. Ms. Smith stated there are still issues with sidewalks and crossing Dequindre. Mr. Ballantine stated they have tried leaving messages for Macomb County (who handles the road) but they do not respond. Ms. Cowan recommended that Ms. Smith contact SMART because they have an ADA liaison and may be able to get Macomb County to fix the sidewalks.

Mr. Ballantine reported that the Festival in the Park is this Sunday and that Ms. Brooke Heisler, Coordinator of the Recreation Department has done a great job fundraising and getting most of the costs covered.

Mr. Ballantine stated that the current budget season is closing, and that the City is on budget with operations and with the Civic Plaza Project.

Ms. Cowan stated the AAC is doing great, running around 62% of their total budget, with only 1 ½ weeks left in the fiscal year.

Ms. Bessler said her water bill is the lowest she has had in years.

Ms. Ratliff stated the Juneteenth event was great. It was a beautiful day, they moved the vendors closer like our volunteers requested and they had chairs this year which really helped.

**19-10. Adjournment.**

The meeting was adjourned at 1:35 pm. Our next meeting will be on Tuesday, September 19, 2023 at 1:00 pm.

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Jennifer Cowan  
Active Adult Coordinator