

MEMORANDUM

DATE: November 5, 2024
TO: Melissa R. Marsh, City Manager
FROM: Sean P. Ballantine, Director of Public Services
SUBJECT: Purchase of Utility Vehicle

The current budget includes funding for the purchase of a secondary utility vehicle for use in winter maintenance clearing sidewalks and park trails, and general parks tasks such as moving mulch, soil, and aggregates, and aerating the turf. This piece of equipment is designed to be an accompaniment to the Toolcat, a mid-size utility vehicle with various attachments and implements, which was purchased several years ago, and is utilized year-round.

Several pieces of equipment similar to the Toolcat were demoed, and it was ultimately determined that something smaller would suit our needs just as well, without duplicating what we already have. During this process, we were made aware of a limited number of Kubota utility vehicles on bid at Weingartz, in Utica. The Kubota is perfect for the sidewalks in the winter based on its size, while still allowing the power and flexibility required to perform other tasks throughout the rest of the year.

Staff therefore recommends that Council approve the purchase of one Kubota RTV-X1100CWL utility vehicle from Weingartz, of Utica, in the amount of \$36,201.36 through the Sourcewell Cooperative Purchasing Program.

Department of Public Services
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