

Downtown Development Authority of City of Madison Heights

Memorandum

Date: August 4, 2022
To: Design Committee/ DDA Board
From: Giles Tucker, Community & Economic Development Director
Subject **The Supply House Sign Grant- Amended Reimbursement Request**

A sign grant for The Supply House was approved at the Regular DDA meeting on April 12, 2022. This grant was for the installation of a new backlit sign for the business's new storefront location. The applicant provided a quote for the work totaling \$9,532.00 and a grant was approved for 50% of these costs for a total of \$4,766.00.

The applicant has indicated that the work for this project nearly completed and has been paid for, but it requesting that this reimbursement be increased to \$5,147.66, 50% of the actual costs of the project which total \$10,295.32. The reason for the difference between the quote provided when the DDA approved the project and the final costs of the projects are due to \$345 in permit fees (\$100 electrical; \$245 sign) and \$418.32 in taxes. It is at the discretion of the DDA board if they would like to amend the reimbursement grant amount, as the limit for sign grants per the application guidelines is capped at \$10,000. However, this request would exceed the \$5000 budgeted for Sign Grant in FY22-23.

Staff has confirmed that that all taxes and utility payments are current, but the final electrical inspection for the sign has not been completed as of the writing of this memo. However, sign inspection is typically next day and will likely completed next week.

Staff Recommended Action:

1. Staff needs direction from the DDA board as to whether the reimbursement amount should be amended to \$5,147.66 or should remain the previously approved \$4,766.00.
2. Staff recommends that the DDA board approved the reimbursement amount contingent on the applicant receiving final inspection approval.

INVOICE

PAID

REMIT PAYMENT TO:
FAIRMONT SIGN COMPANY
PO BOX 1712
WARREN, MI 48090-1712
US
313-368-4000
AR@fairmontsign.com

PURCHASE ORDER NO. GORDIE DAVIGNON	JOB NO. 104880	INVOICE DATE 7/29/2022	INVOICE NUMBER 305239
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BILL

TO: CADILLAC STRAITS
27651 JOHN R. ROAD
MADISON HEIGHTS, MI 48071 US

ATTENTION: Accounts Payable

LOCATION:

CADILLAC STRAITS
27651 JOHN R. ROAD
MADISON HEIGHTS, MI 48071 US

CUSTOMER NO. 200079		ACCOUNT MGR SM	TERMS DUE UPON RECEIPT			
QTY ORDERED	PART #	DESCRIPTION	PREVIOUSLY BILLED	QTY BILLED	UNIT PRICE	TOTAL AMOUNT
1.00	INSTALL	INSTALLATION FEE TRAVEL TO LOACTION, INSTALL SIGN AND CONNECT TO EXISTING POWER Provide a 4'-0" x 7'-5 5/8" sign with the following characteristics: - 4'-0"x7'-5 5/8" fabricated aluminum panel 2" deep painted dark brown. - illuminated top hat with red plastic face - illuminated (THE SUPPLY HOUSE) With white plastic face. - Illuminated leaf shapes with golden plastic face. - Non illuminated 1/4" Aluminum (AT CADILLAC STRAITS) - Non illuminated 8 vertical bars mounted to panel	0.00	1.00	2,160.00	2,160.00
1.00	SURVEY	SURVEY	0.00	1.00	100.00	100.00
1.00	PERMITACQ	PERMIT ACQUISITION	0.00	1.00	300.00	300.00
1.00	PERMIT	PERMIT FEE AT COST	0.00	1.00	345.00	345.00
1.00	WALLSIGN	CUSTOM/NEW WALLSIGN FOR NEW CUSTOMER Provide a 4'-0" x 7'-5 5/8" sign with the following characteristics: - 4'-0"x7'-5 5/8" fabricated aluminum panel 2" deep painted dark brown. - illuminated top hat with red plastic face - illuminated (THE SUPPLY HOUSE) With white plastic face. - Illuminated leaf shapes with golden plastic face. - Non illuminated 1/4" Aluminum (AT CADILLAC STRAITS) - Non illuminated 8 vertical bars mounted to panel	0.00	1.00	6,972.00	6,972.00
For your convenience, we accept MC, VISA, AMEX and Discover. Thank you for your business!					SUBTOTAL	9,877.00
					FREIGHT	0.00
					TAXES	418.32
					LESS AMOUNT RECEIVED	4,766.00
					TOTAL DUE	5,529.32
SALESPERSON <i>Nick Hanna</i>		AMOUNT PAYABLE IN USD				

QUOTE

CUSTOMER	LOCATION	QUOTE DATE	Salesman name:	Nick Hanna
Cadillac Straits Brewery	27651 John R road Madison Heights MI 48071	2/18/2022	Salesman phone #:	
			Contact Name	Gordie Davignon
			Customer phone #:	FAX
			Customer Email:	Gordie@cadillacstraits.com

ITEM	ITEM DESCRIPTION	SUPPLY EACH	INSTALL ESTIMATE	OTHER	QTY	TOTAL
A-1	Provide a 4'-0" x 7'-5 5/8" sign with the following characteristics: - 4'-0" x 7'-5 5/8" fabricated aluminum panel 2" deep painted dark brown. - Illuminated top hat with red plastic face. - Illuminated (THE SUPPLY HOUSE) With white plastic face. - Illuminated leaf shapes with golden plastic face. - Non illuminated 1/4" aluminum (AT CADILLAC STRAITS) Letters mounted to panel. - Non illuminated 1/4" aluminum 8 vertical bars mounted to panel.	\$ 6,972.00			1	\$ 6,972.00
A-2	Travel to location and install sign and connect to existing electrical power.		\$ 2,160.00		1	\$ 2,160.00

SUB-TOTAL \$ 9,132.00

- Customer to provide electrical service within 5 feet of sign location(s). The service MUST meet all codes.
- Customer must provide written authorization if Fairmont Sign Co. is to fabricate signage prior to obtaining permits.
- Fairmont Sign is not liable for increase cost for excavation due to under earth obstacles or obstructed access.
- Freight estimate assumes all products ship on same load.
- Customer must approve Signage Fabrication design prior to permits being released.
- Terms:
- Installation quotations are estimates subject to verification of technical survey and confirmed access to signage.

PERMIT FEES	At Cost
PERMIT ACQUISITION	\$ 300.00
TAXES (6%)	
FREIGHT	included
SITE SURVEY	\$ 100.00

Quotation prepared by:

Signature / Date

TOTAL \$ 9,532.00

To accept this quotation, sign here, date and return: