

DATE: August 7, 2025
TO: City Council
FROM: Melissa R. Marsh, City Manager
SUBJECT: Agenda Comments – Regular Council Meeting of Monday, August 11, 2025

CONSENT AGENDA:

DIRECTOR OF PUBLIC SERVICES - BID AWARD: PLAYGROUND MULCH PHASE
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The FY 2025-26 budget includes funding for replacing the playscape soft-fall surfaces at several parks. These soft-fall areas have grown significantly larger as the City installs more sophisticated playground areas and requires the assistance of a contractor and specialized equipment to properly maintain them. The city previously issued an invitation to bid, with Superior Groundcover being the lowest qualified bidder, at \$34.95 per cubic yard. As actual cubic yardage may vary, Staff is requesting approval of an amount not-to-exceed \$20,000.

Staff recommends that City Council award the bid for the Phase 2 Playground Mulch Installation to the lowest qualified bidder, Superior Groundcover Inc., of Grand Rapids, for a unit cost of \$34.95 per cubic yard, in an amount not to exceed \$20,000 to cover any quantity overages necessary in the field.

DIRECTOR OF PUBLIC SERVICES - SCHEDULED REPLACEMENT OF VEHICLE
#100

The FY 2025-26 Budget includes funding for the scheduled replacement of Vehicle #100, a Police detective/administrative vehicle. The vehicle to be replaced is a 2014 Ford Fusion, with a condition analysis score of 26, warranting budgeted replacement.

Staff recommends that Council approve the purchase of one 2026 Chrysler Pacifica from LaFontaine Chrysler Dodge Jeep Ram, of Lansing, through the MiDeal cooperative vehicle purchasing program, in the amount of \$41,000.

CITY MANAGER - MICHIGAN EMPLOYEES' RETIREMENT SYSTEM (MERS) -
DELEGATES AND ALTERNATES TO ANNUAL MEETING

City Council is requested to appoint Tracee Miller as the Officer Delegate and Linda Kunath as the Officer Alternate and confirm the selection of Frank Kelley as the Employee

Delegate to attend the 79th Annual MERS Meeting on October 16-17, 2025 at the Grand Traverse Resort, Traverse City, Michigan

Staff recommends that City Council appoint Tracee Miller as the Officer Delegate and Linda Kunath as the Officer Alternate and confirm the selection of Frank Kelley as Employee Delegate to attend the 79th Annual MERS Meeting on October 16-17 at the Grand Traverse Resort, Traverse City, Michigan.

COMMUNICATIONS:

CITY MANAGER – MICHIGAN MUNICIPAL LEAGUE CONVENTION – DELEGATE AND ALTERNATE

Each year, the City Council selects one Delegate and one Alternate to represent the City at the Michigan Municipal League's Annual Meeting from those Council members able to attend. This year's Annual Convention is being held September 17-19, 2025, in Grand Rapids. It is recommended that Councilor Quinn Wright be appointed as Delegate and Councilor Bill Mier be appointed as Alternate.

Staff recommends that City Council approved the Councilor Wright as Delegate and Councilman Meir as Alternate to the 2025 Michigan Municipal League Annual Convention.

UNFINISHED BUSINESS:

FESTIVAL TABLE POLICY - TABLED JULY 28, 2025

At the July 28, 2025 meeting, Council tabled the Festival Table Policy for further revisions. The Festival Table Policy presented for Council's consideration permits official candidates for Madisons Heights Mayor or Council as well as official candidates for offices that represent Madison Heights, to each have a table space at the Festival in the Park. This represents a change from the current staff policy which only permitted incumbent office holders that represent Madison Heights to have table space. The proposed policy retains the ability of non-profit organizations and/or Madison Heights City Boards and Commissions, Festival sponsors (who are not political officials), and City departments to have table space. If Council wishes to considered adopting the Festival Table Policy, it must first formally remove this item from the table with a motion to do so.

First suggested motion:

- Motion to remove Festival Table Policy from the table.

If removed from the table, the second motion to consider the revised Council Table Policy would be:

- Motion to approve/disapprove the Festival Table Policy as presented.