

MEMORANDUM

DATE: July 30, 2025
TO: Melissa R. Marsh, City Manager
FROM: Sean P. Ballantine, Director of Public Services
SUBJECT: Bid Award – Playground Mulch Installation Phase 2

The FY 2025-26 budget includes funding for replacing the playscape soft-fall surfaces at several parks. These softfall areas have grown significantly larger as the City installs more sophisticated playground areas, and requires the assistance of a contractor and specialized equipment to properly maintain them. The city previously issued an invitation to bid, with Superior Groundcover being the lowest qualified bidder, at \$34.95 per cubic yard. Phase 1 was successfully completed in the 2024-25 fiscal year.

Staff recommends that City Council award the bid for the Phase 2 Playground Mulch Installation to the lowest qualified bidder, Superior Groundcover Inc., of Grand Rapids, for a unit cost of \$34.95 per cubic yard, in an amount not to exceed \$20,000 to cover any quantity overages necessary in the field. Funding is budgeted and available.

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