



## AGENDA ITEM SUMMARY FORM

**MEETING DATE:** February 12, 2024

**PREPARED BY:** Amy J Misczak, HR Director/Purchasing Coordinator

**AGENDA ITEM CONTENT:** Gateway Signage Project

**AGENDA ITEM SECTION:** Bid Awards/Purchases

**BUDGETED AMOUNT:** 250,000

**FUNDS REQUESTED:** 148,815

**FUND:** 101-446-987-0000

**EXECUTIVE SUMMARY:**

Per the attached memo, to approve the contract for Gateway Signage to Johnson Signs. Fabrication and installation will be completed in phases based upon donated funds from Quality Roots, and schedule agreed upon by the parties.

**RECOMMENDATION:**

To award the contract for Gateway Signage to Johnson Signs in the amount of \$149,815 with fabrication and installation to occur in phases.