



AGENDA ITEM SUMMARY FORM

MEETING DATE: 3/23/26

PREPARED BY: Sean P. Ballantine, Director of Public Services

AGENDA ITEM CONTENT: Director of Public Services - Fire Station 1 HVAC Replacement

AGENDA ITEM SECTION: Bid Awards/Purchases

BUDGETED AMOUNT: \$155,000

FUNDS REQUESTED: \$361,200

FUND: 101-336-987-0000

EXECUTIVE SUMMARY:

The FY 2025-26 budget includes accumulated phase-funding for the replacement of the HVAC system at Fire Station 1. The system is original to the building, and at 22 years of 24/7 service, is in poor overall condition, and warrants replacement. This project was originally planned for the 2026-27 budget year, but was brought forward due to the overall condition of the system, and the unexpected availability of additional funding. The second phase of the recent Police Department HVAC project was covered by a grant, and it was determined that it would be in the City's best interest to utilize the originally budgeted funds to accelerate the timeline on the fire department project. One bid was received by the deadline, from Denny's Heating and Cooling. Denny's is our current HVAC maintenance contractor. They continue to be a highly skilled and valued contractor, providing quality work at a cost-effective price point.

RECOMMENDATION:

Staff requests that Council consider two motions:

To approve a Budget Amendment to account 101-336-987-0000 in the amount of \$206,200. This represents originally budgeted funding for the Police HVAC Phase 2.

To award the Fire Station 1 HVAC Replacement project, including Alternate 1 to Denny's Heating and Cooling, of Troy, for a total project amount of \$361,200.