



## AGENDA ITEM SUMMARY FORM

**MEETING DATE:** 03/09/26

**PREPARED BY:** Melissa Marsh, City Manager

**AGENDA ITEM CONTENT:** Confirmation of Human Resources Director/Purchasing Coordinator

**AGENDA ITEM SECTION:** Consent Agenda

**BUDGETED AMOUNT:** \$

**FUNDS REQUESTED:** \$

**FUND:**

**EXECUTIVE SUMMARY:**

In accordance with section 2-6 Personnel Director and 2-4 Purchasing Director these positions shall be appointed by the city manager with the approval of the city council.

**RECOMMENDATION:**

Staff recommends that City Council approve the city manager's appointment of Christina McCaskey to Human Resources Director/Purchasing Coordinator effective March 9, 2026.