

DATE: June 21, 2022

TO: City Council

FROM: Melissa R. Marsh, City Manager

SUBJECT: Agenda Comments for the Regular Council Meeting of Monday, June 27, 2022

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The following are my comments on items appearing on the agenda of the Regular Council Meeting on Monday, June 27, 2022.

### **COMMUNICATIONS:**

#### **RESIGNATION FROM THE ENVIRONMENTAL CITIZENS COMMITTEE - FOX**

City Council is recommended to accepted the resignation of Crystal Fox from the Environmental Citizens Committee and declare her seat expiring on February 28, 2024 as vacant.

### **REPORTS:**

#### **AMENDMENTS TO THE FY 2022 BUDGET AND CARRYFORWARDS TO FY 2023**

The State of Michigan's Budget Law requires that City Council approve any budget amendments. Therefore, the budget amendments are submitted to ensure that the FY 2022 and 2023 Budgets comply with state law.

Staff and I recommend that Council approve the proposed Budget Amendments and appropriate the funds as presented.

#### **RESOLUTION OPENING MARIHUANA APPLICATION PERIOD**

On June 13, 2022, the City Council of the City of Madison Heights adopted ordinance 2181 adopting a new Code of Ordinances by amending Article XVI, Chapter 7, Section 7-308 of the City's Code of Ordinances, to amend scoring criteria for Medical Marihuana Facilities and Co-Located Adult-Use Marihuana Establishments, to protect the public health, safety and welfare. Section 7-406(b) allows Council by resolution to establish application periods for any available licenses under this ordinance.

Therefore staff recommended approval of this resolution that opens the application period for any available Medical Marihuana Facilities and Co-Located Adult-Use Marihuana Establishments licenses until August 12, 2022 at 11:00 a.m. Applications shall be required in electronic format via flash drive or USB only providing triplicate data storage devices with fees of \$500 per license type applied for being paid at the time the application is submitted; fees may be waived based upon prior applications for same legal entity and principal owners. Applications received after August 12, 2022 at 11:00 a.m. will not be accepted. Incomplete applications will not be considered.

**PURCHASES:**

**PARCEL REDEVELOPMENT PROGRAM**

In 2018 the City began working with Oakland County for a Tax Foreclosure Redevelopment program. This program has generated redevelopment of 16 properties in the City before being temporary deferred due to the pandemic. In 2022 this program has been restarted, therefore the City issued an RFP for developers including minimum guaranteed investment, average investment, administrative fees, timelines for completion and plan for disposition of vacant properties. We received three responses to this RFP with the best and most complete offer being from HP Snap Investments. HP Snap Investments has participated in the City's program the previous two cycles with very positive results. They included a minimum guaranteed investment of \$50,000 and a minimum average investment of \$60,000 for houses included on the foreclosure list. This program has been a positive for the City, neighborhoods where these houses are located and home owners. Homes are required to be sold to home occupants with a deed restriction of five (5) years.

In accordance with MCL 211.78M(1), the City received statutory first right of refusal to purchase the properties that were tax foreclosed by Oakland County Circuit Court on February 16, 2022, and by the Oakland County Treasurer under Public Act 123 of 1999, as amended. This year the City has seven parcels on this foreclosure list with a redemption period that ended March 31, 2022.

In order to implement this program, two actions are necessary.

First, based on the proposal submitted in response to this year's RFP, and the proven track record during the past two rounds of the parcel redevelopment program, staff and I recommend awarding the Parcel Redevelopment program to HP Snap Investment for the purchased properties with an option to extend next year if tax foreclosure properties are available, pending final legal review of the contract and authorizing the City Manager to sign all related documents

Second, authorize the City to purchase from Oakland County the following parcels for the minimum bid which includes delinquent taxes, interest and fees along with any maintenance cost incurred by the Oakland County Treasurer's Office and to sell these parcels to HP Snap in accordance with the Parcel Redevelopment Program.

**COUNCIL CHAMBERS BROADCAST EQUIPMENT IMPROVEMENTS FOR CIVIC CENTER COMPLEX PROJECT**

As part of the Civic Center Complex Construction Project, Council Chambers is being relocated. This necessitates a transfer of some of the existing broadcast sound equipment and also provides the opportunity to upgrade select audio visual equipment in order to provide improved audio visual capabilities in our new facility.

Advanced Lighting and Sound (ALS) has serviced the existing broadcast equipment for many years, including the overhaul which occurred in 2015. ALS has provided the City with diagnostic information and recommendations to our equipment, have provided on call and remote technical assistance throughout the years, and they are intimately familiar with the entire system, making ALS the most qualified to perform this work during the construction and relocation. They assisted the Partners in Architecture and staff in evaluating the best possible approach to moving the existing equipment and installation of new audio visual equipment where appropriate. The panel discussed the City's needs and intention to use as much existing equipment as possible, but to form a realistic plan to upgrade components where possible. Some of the upgrades include two sixty-five inch LED monitors, new processors and a touch screen controller.

ALS has provided a quote to include all of the needed equipment for this transfer including parts and labor to remove the existing equipment and relocate to the new Council Chambers control room. As noted in their overview, the pricing does not include moving the cable drops for WOW or Comcast.

Staff and I respectfully request that City Council approve a contract with Advanced Lighting and Sound for this project in the amount of \$18,797 as being in the best interest of the City.

ORDINANCE NO. 2183 2021 PROPERTY MAINTENANCE CODE-SECOND READING

The ICC Property Maintenance Code is the Code followed to inspect and maintain all our existing structures and property in the City.

Legal Counsel has reviewed the Ordinance and recommends the amendment to adopt the ICC Property Maintenance Code, 2021 Edition, on the second reading.

ORDINANCE NO. 2186 2021 INTERNATIONAL FIRE CODE – SECOND READING

The City's Code of Ordinances incorporates by reference the International Fire Code for establishing the standards for regulating and governing the safeguarding of life and property from fire and explosive hazards. The International Fire Code is routinely updated every few years and this amendment updates referencing to the most recently published standards.

Legal Counsel has reviewed the Ordinance and recommends City Council adopted Ordinance 2186, 2021 edition of the International Fire Code, on second reading.