



## AGENDA ITEM SUMMARY FORM

**MEETING DATE:** 2/26/24

**PREPARED BY:** Cheryl Rottmann, City Clerk

**AGENDA ITEM CONTENT:** Appointment of Business License Hearing Officer

**AGENDA ITEM SECTION:** Reports

**BUDGETED AMOUNT:**

**FUNDS REQUESTED:**

**FUND:**

**EXECUTIVE SUMMARY:**

In an email on February 12, 2024, Magistrate Michael Mitchell resigned as the City's Business License Hearing Officer. Attorney Richard Strenger has been recommend by the City Attorney's office to fill the vacancy. Please see the attached emails for further details.

**RECOMMENDATION:**

Staff recommends accepting the resignation of Magistrate Michael Mitchell and appointing attorney Richard Strenger as the City's new Business License Hearing Officer.