

DATE: July 18, 2024

TO: City Council

FROM: Melissa R. Marsh, City Manager

SUBJECT: Agenda Comments - Regular Council Meeting of Monday, July 2, 2024

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The following are my comments on items appearing on the agenda of the Regular Council Meeting on Monday, July 22, 2024.

**CONSENT:**

**FIRE CHIEF - RESOLUTION 2024 EMERGENCY OPERATIONS SUPPORT PLAN**

The Emergency Management Act 390, 197, MCL 30.4.9(3), requires the municipality to update and adopt the Emergency Operations Support Plan every 4 years. The Emergency Operations Support Plan provides a framework for the City to perform emergency functions before, during, and after a natural disaster, technological incident, or hostile attack. The City's current Emergency Operations Support Plan was adopted by the City Council on February 10, 2020.

Staff recommends that the City Council approve the resolution to adopt the 2024 Emergency Operations Support Plan.

**FIRE CHIEF - RESOLUTION TO ADOPT THE 2023 OAKLAND COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN**

In 2018, the Madison Heights City Council passed a resolution adopting the 2017 Oakland County Hazard Mitigation Plan. The plan assessed hazards and developed mitigation strategies for the entire County. The Federal Emergency Management Administration (FEMA) requires that the County update its Hazard Mitigation Plan every five years. Also, each community within Oakland County must adopt the plan to be eligible for Federal disaster relief and hazard mitigation grants.

Staff recommends that the City Council approve the resolution to adopt the 2023 Oakland County Multi-Jurisdictional Hazard Mitigation Plan.

**DIRECTOR OF PUBLIC SERVICES - SCHEDULED REPLACEMENT OF VEHICLE #485**

The FY 2024-25 Budget includes funding for the scheduled replacement of Vehicle 485, a 2012 quad-cab GMC Sierra, funded through the Parks division. This vehicle is in fair condition, qualifying for replacement if the budget allows.

Staff recommends that Council approve the purchase of one 2024 Jeep Gladiator Sport from LaFontaine Chrysler Dodge Jeep Ram, of Lansing, through the State of Michigan MiDeal Vehicle Purchasing Program, contract 071B7700183, in the total amount of \$44,284.00.

CITY MANAGER/ENVIRONMENTAL CITIZENS COMMITTEE - MASTER SUSTAINABILITY PLAN

In FY 2023, sustainability was added as a 6th priority for our city. Following this priority being set, staff applied for and were awarded the FY23 Community Energy Management Grant through EGLE for the purpose of creating a Master Sustainability Plan for the City and implementing benchmarking of energy usage. The plan was developed through a collaborative process between the City of Madison Heights and Energy Sciences with support from the Michigan Municipal League. The Master Sustainability Plan aims to connect, support, and supplement the initiatives of the City's Strategic and Capital Improvement plans by defining three priority focus areas with a supporting action plan.

Staff recommends that the City Council approve the Master Sustainability Plan as presented.

CITY MANAGER - MICHIGAN EMPLOYEES' RETIREMENT SYSTEM (MERS) - DELEGATES AND ALTERNATES TO ANNUAL MEETING

Staff recommends that City Council appoint Tracee Miller as the Officer Delegate and certify the election of Mariusz Gawry as Employee Delegate and Ryan Hessen as Employee Alternate to attend the 78th Annual MERS Meeting on October 10-11 at the Amway Grand, Grand Rapids, Michigan.

**COMMUNICATIONS:**

CITY MANAGER - MICHIGAN MUNICIPAL LEAGUE ANNUAL CONVENTION DELEGATE AND ALTERNATE

Each year, the City Council selects one Delegate and one Alternate to represent the City at the Michigan Municipal League's Annual Meeting from those Council members able to attend. This year's Annual Convention is being held September 11 - 13, 2024.

Staff recommends that City Council approve the Councilor Rohrbach as Delegate and Councilor Wright as Alternate to the 2024 Michigan Municipal League Annual Convention.

**REPORTS:**

CITY MANAGER - REQUEST TO TRANSFER FUNDS FROM THE COMMUNITY ADVISORY BOARD TO THE MADISON HEIGHTS COMMUNITY FOUNDATION

With the expansion of donations to the Community Advisory Board (CAB) and the current Boards interest in investing funding for long-term planning. Staff have worked with legal counsel to establish a non-profit Madison Heights Community Foundation. The board members of this foundation are comprised of the same members of the CAB with the addition of the DCM/City Clerk. Therefore, we are seeking Council approval to move the CAB funding from a City escrow account to a Madison Heights Community Foundation account which will operate as a separate entity from

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the City. The current cash balance is approximately \$193,000 with \$50,000 in outstanding accounts receivables.

Staff recommends that the City Council approve the balance transfer from the Community Advisory Board to the Madison Heights Community Foundation.