



AGENDA ITEM SUMMARY FORM

MEETING DATE: 5/8

PREPARED BY: Sean P. Ballantine, Director of Public Services

AGENDA ITEM CONTENT: DPS - City Hall Basement Waterproofing

AGENDA ITEM SECTION: Bid Awards/Purchases

BUDGETED AMOUNT:

FUNDS REQUESTED: \$50,000

FUND: 101-265-987-0000

EXECUTIVE SUMMARY:

The west end of the City Hall basement has increasingly been showing signs of water infiltration over the past several years, indicating a failure in the building's drain tile system around the foundation. The west end of the basement houses the elevator and elevator equipment, as well as the Finance, Treasury, and Clerk's office permanent records and election materials, making this work critical to maintain this permanent record storage.

RECOMMENDATION:

Staff respectfully recommends that Council approve two separate motions:

1. To approve a Budget Amendment of \$50,000 to account 101-265-987-0000. A supermajority of 5 votes will be required.
2. To authorize the City Manager to execute a Change Order to Frank Rewold and Sons in an amount not to exceed \$50,000 for the City Hall Basement Waterproofing.