



AGENDA ITEM SUMMARY FORM

MEETING DATE: August 22, 2022

PREPARED BY: Melissa Marsh, City Manager

AGENDA ITEM CONTENT: Consent Agenda Policy

AGENDA ITEM SECTION: Reports

BUDGETED AMOUNT: \$0

FUNDS REQUESTED: \$0

FUND:

EXECUTIVE SUMMARY:

At the request of Mayor Grafstein, a Consent Agenda Policy is being presented for City Council consideration. Following this policy, any member of City Council or the public may request an item be removed from the consent agenda and placed on the regular agenda for discussion; no motion is required.

Other policy highlights include: no purchases or contracts maybe included in the consent agenda that are above \$50,000; motions to approve the consent agenda will not include the reading of all included items; no separate discussion will take place on these items; back up information will be included in the packets for all items included.

RECOMMENDATION:

If City Council wishes to implement a consent agenda the appropriate motion would be "Approve the Consent Agenda Policy effective for the City Council meeting of September 12, 2022."