

DATE: March 19, 2024

TO: City Council

FROM: Melissa R. Marsh, City Manager

SUBJECT: Agenda Comments - Regular Council Meeting of Monday, March 25, 2024

The following are my comments on items appearing on the agenda of the Regular Council Meeting on Monday, March 25, 2024.

PRESENTATIONS:

The City Council is set to Proclaim Friday, April 19, 2024 as Education and Sharing Day in the City of Madison Heights. The City acknowledges the importance of lifelong learning and encourages the commemoration of Education and Sharing Day by through participating in various events and celebrations aimed at promoting education, community service, and civic engagement including educational seminars, community service projects, student activities, and interfaith dialogues.

CONSENT:

FIELD USE AGREEMENT WITH MADISON HEIGHTS LITTLE BASEBALL

Presented for the Council's consideration is a new five-year field agreement with Madison Heights Little Baseball. Staff recommends that the Council approve the field agreement between the City of Madison Heights and Madison Heights Little Baseball and authorize the Mayor and Clerk to sign on behalf of the City.

BID AWARDS/PURCHASES:

CITY PROPERTY MOWING AND LANDSCAPE MAINTENANCE

The general grass cutting contract for the City has now expired. United Lawnscape, the successful low bidder at the time, indicated to us that they could not extend their pricing for another year, prompting DPS and Purchasing to prepare Invitation to Bid (ITB) #MH-1070 for City Property Mowing and Landscape Maintenance. Upon tabulation, the low bidder is Green Meadows Lawnscape.

Staff recommends that the City Council award a three-year contract for City Property Mowing and Landscape Maintenance to Green Meadows Lawnscape, of Rochester Hills, Michigan, at the unit pricing provided. This represents an estimated annualized amount of \$164,397.00. Staff further requests that Council authorize the City to proceed to the next two lowest qualified bidders, Xpert Lawn and Snow, of Warren, and United Lawnscape, of Almont, respectively, in the event that the contract with Green Meadows is cancelled due to non-performance or other issues.

2024 R-3 RESIDENTIAL ROAD PROJECTS

The 2023 R-3 road construction projects consisted of modified sectional replacements, which generally involve the removal and replacement of concrete pavement, with limited modifications to the road bed outside of normal preparation. These projects were identified as candidates for the modified sectional approach based on ground and subgrade conditions. The 2024 projects, however, are full reconstructs, requiring significant excavation and improvement to the subgrade, as well as drainage improvements, as the areas identified have wetter, poor-draining soils. Because of this, the successful bidder for the 2023 projects, DiLisio Contracting, was unable to offer a contract extension due to a variety of distinct and missing pay items between the two construction approaches.

Bid number MH-1069 was issued and upon review, and as identified in the recommendation letter and bid tabulation from Nowak and Fraus, our Consulting City Engineers, DiLisio Contracting, of Clinton Township was the low bidder.

DiLisio is an experienced long-time contractor of the City of Madison Heights for this program, and similar projects for other area municipalities. As with the Major and Local Sectional contract extension approved at the last Council meeting, Staff would note that this bid award will not automatically commit the City to any projects in the upcoming 2024-25 fiscal year. Projects would not be authorized to start until funding was made available through the normal Budget process.

Staff concurs with the recommendation of our City Engineer and recommends that City Council award the bid for the 2024 R-3 Residential Road Projects to the lowest responsible bidder, DiLisio Contracting, Inc., of Clinton Township, in the total project amount of \$1,433,010.25. Funding is programmed in the 2024-25 Budget.

WIRELESS NETWORK UPGRADE

Skynet, the City's IT contractor, is requesting the purchase of 18 Cisco 18 MR44 Wireless access points along with 18 three (3) year subscription license to be used to improve wireless capabilities across the City as part of their Wireless Network Upgrade project for a cost of \$18,540. The cost of labor will be \$8,100, with a total project cost of \$26,640, coming in below the budgeted \$35,000 amount. This will be a migration to one singular platform that is cloud hosted. ITAC has been consulted on this project and provided an update through the quarterly review process with Skynet.

Staff recommends the approval of the purchase of 18 Cisco Meraki MR 44 wireless access points and 18 three (3) year subscription license from CDW-G, of Chicago, Illinois, under the Michigan Master Computing-Mi Deal in the amount of \$18,540, plus labor costs of \$8,100 for a total amount of \$26,640. Funding has been budgeted in the FY 23/24 budget in account number 101-228-982-0000.