

MEMORANDUM

DATE: March 19, 2024
TO: Melissa R. Marsh, City Manager
FROM: Sean P. Ballantine, Director of Public Services
SUBJECT: Bid Award – City Property Mowing and Landscape Maintenance

The general grass cutting contract for the City was most recently bid in 2021, and provided for a three year period, which has now expired. United Lawnscape, the successful low bidder at the time, indicated to us that they could not extend their pricing for another year. DPS and Purchasing therefore prepared Invitation to Bid (ITB) #MH-1070 for City Property Mowing and Landscape Maintenance. The bid was downloaded by 53 vendors, and 5 sealed bids were received at the City Clerk's Office by the bid closing deadline of March 15. Upon tabulation, the low bidder is Green Meadows Lawnscape.

Reference checks were highly favorable, and the company has previous experience with identical work in other municipalities. Green Meadows has also indicated on their bid form that they have performed the recommended site visit to the locations specified.

Based on favorable reference checks, their familiarity with the performance and scope of the work required, and their low overall bid pricing provided, Staff recommends that City Council award a three year contract for City Property Mowing and Landscape Maintenance to Green Meadows Lawnscape, of Rochester Hills, Michigan, at the unit pricing provided. This represents an estimated annualized amount of \$164,397.00. Staff further requests that Council authorize the City to proceed to the next two lowest qualified bidders, Xpert Lawn and Snow, of Warren, and United Lawnscape, of Almont, respectively, in the event that the contract with Green Meadows is cancelled due to non-performance or other issues.

Department of Public Services

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