

Agreement for Technology Support Services

This Agreement for Technology Support Services ("Agreement") is entered into effective as of the 1st day of January, 2021 between Business Products, Inc., a Michigan corporation, whose address is 23399 Commerce Road, B-7, Farmington Hills, MI 48335, hereinafter referred to as "BPI" or "Vendor" and, the City of Madison Heights, a Michigan municipal corporation, whose address is 300 West Thirteen Mile Road, Madison Heights, MI 48071, hereinafter referred to as the "City" or "Customer".

1. Scope of Services

BPI shall perform the services for the City as fully described in RFP #20-05 Information Technology Support Services, dated October 16, 2020 ("RFP") and the BPI Information Systems Proposal Response – Technology Sourcing RFP for Madison Heights ("Response To RFP"), at the service levels specified. The RFP and Response to the RFP are attached hereto, are incorporated in their entirety as part of this Agreement and are subject to the General Conditions, attached hereto, which General Conditions are also incorporated as part of this Agreement.

2. General Contractual Terms

- a. **CONTRACT DEFINITION** – The General Conditions attached together with any of the RFP and Terms of this Contract, Specifications, Plans, Bidding Forms, Addenda, and any other documents submitted as part of this bid shall constitute the complete Agreement between the parties. This Agreement, when duly executed, shall constitute a contract equally binding between BPI and the City of Madison Heights.
- b. **TERM OF AGREEMENT** – The term of this Agreement ("Term") shall be one year, Customer shall have the option to extend the Term of this Agreement on an annual basis under the same terms and conditions, upon written mutual agreement of the parties, by providing written notice to BPI of Customer's desire to exercise such option at least thirty (30) days prior to the end of the Agreement. Pricing for years one, two and three will remain the same.

3. Fees and Payments

- a. **FEES** - Per Appendix C, IT Support Services of the Response to the RFP, Customer shall pay BPI the sum of \$199,968.00 per year during the Term of this Agreement, in equal monthly installments, invoiced to the City on a monthly basis for the preceding month. Fees are to remain at the same level for years one, two and three of the term of the contract unless mutually agreed upon, in writing, by the Vendor and the City. For periods that equal less than one year, the fees shall be prorated.
- b. **REMITTANCE OF PAYMENT** - Vendor is required to sign up for ACH payments with the City of Madison Heights accounts payable.

BUSINESS PRODUCTS, INC.,
a Michigan corporation

By: Detle Case

Its: President

Dated: 11-20-2020

CITY OF MADISON HEIGHTS,
a Michigan municipal corporation

By: _____

Its: _____

Dated: _____