

Professional Services Project Statement of Work (SOW)

Project Information:

- **Name of Project:** Switch Replacements Phase 2
- **Name of Client:** City of Madison Heights
- **Main Point of Contact:** Cheryl E. Rottmann
 - Email: cherylrottmann@madison-heights.org
 - Phone Number: 248-583-0826

Executive Summary

Replace end of life switches.

Scope of the Project

- Tasks and Responsibilities:
 - Engineering Support
 - Rack new hardware
 - Configuration
 - Testing and burn-in
 - Project Management Support
 - Schedule monthly meetings and provide agendas
 - Track and report on progress
 - Project scheduling and escalation
 - Scope management
 - Document project change requests if applicable
 - Project closure

Project Exclusions

Additional hardware, software, labor, application support, cabling, training, workflows, integrations, etc. are excluded.

Key Assumptions

- Grant necessary administrative credentials to MSP team.

Resources

Engineer	Chris Morrison and Will Urquhart
Project Manager	Amanda Lawrence
Account Manager	Ty Dolin

Estimated Price

Hourly Billing			
Labor	Hours (Up To)	Unit Price	Total Price
Project Engineer	70	\$185	\$12,950
Project Management	10	\$165	\$1,650
Total			\$14,600

Project Timeline

- Completed within one month of receiving hardware

Sign Off

Client Representative:

- Name:
- Title:
- Date:
- Signature:

SkyNet Innovations Representative:

- Name: Amanda Lawrence
- Title: Project Manager
- Date: 11/24/2025
- Signature: *Amanda Lawrence*

Document Control

Version: 1.0

Revision Date:

Next Review Date: 12/28/2025