

## **AGENDA ITEM SUMMARY FORM**

**MEETING DATE:** 8/8/22

PREPARED BY: Cheryl Rottmann, City Clerk

AGENDA ITEM CONTENT: Debra Ott - Resignation from the Zoning Board of Appeals

**AGENDA ITEM SECTION:** Communications

**BUDGETED AMOUNT:** 

**FUNDS REQUESTED:** 

**FUND:** 

**EXECUTIVE SUMMARY:** 

Debra Ott has submitted her resignation from the Zoning Board of Appeals.

## **RECOMMENDATION:**

Staff recommends that Council accept the resignation and declare her seat vacant.