



## AGENDA ITEM SUMMARY FORM

**MEETING DATE:** 03/24/25

**PREPARED BY:** Melissa R. Marsh, City Manager

**AGENDA ITEM CONTENT:** Environmental Tier 2 - Habitat for Humanity

**AGENDA ITEM SECTION:** Bid Awards/Purchases

**BUDGETED AMOUNT:** \$90,000

**FUNDS REQUESTED:** \$90,000

**FUND:** 276

**EXECUTIVE SUMMARY:**

Madison Heights has partnered with Habitat for Humanity (HFH) to administer a neighborhood improvement program through the Community Projects Funding grant for \$850,000. Habitat for Humanity is responsible for implementing and managing the home projects including the required Tier II Site specific environmental review required on each address. As a result HFH solicited quotes from qualified companies that were available to work within their time frame and have requested approval to award this contract to ASTI Environmental to be approximately \$2,364 per address (project), with a total of around 38 projects. The contract with the environmental testing company will be structured as a blanket contract agreement.

**RECOMMENDATION:**

As Madison Heights is the lead grantee organization with HFH serving as a subrecipient, we are required to review and consider for approval, ASTI Environmental for Tier II Site specific environmental reviews for each address at an estimated cost of \$2,364 per address for an amount not to exceed \$90,000.