

DATE: March 24, 2025
TO: City Council
FROM: Melissa R. Marsh, City Manager
SUBJECT: Agenda Comments – Regular Council Meeting of Monday, March 24, 2025

CONSENT AGENDA:

**LOCAL GOVERNING RESOLUTION FOR CHARITABLE GAMING LICENSES -
LESSENGER ELEMENTARY'S PTO**

On April 12th, the Lessenger Educational Supportive Team (LEST) will host a Spring Craft show. They plan to offer a 50/50 raffle, which requires a raffle license to be issued from the State of Michigan. Per the State, they have to submit a document titled "Local Governing Body Resolution for Charitable Gaming Licenses" as required by MCL.432.103a(i)(ii). This document must be reviewed by the Madison Heights City Council and resubmitted prior to approval of our license. Monica Stevens, Media Manager of LEST, plans to attend the meeting on Monday and will be available to answer any questions you have regarding our event.

Staff recommends approval of the required Local Governing Body Resolution for Charitable Gaming Licenses for LEST's Spring Craft show and 50/50 raffle, as part of the consent agenda.

REPORTS:

PLANNING COMMISSION APPOINTMENTS

With recent resignations from the Planning Commission, we have a need to fill two vacant positions. We have two applicants that are willing to serve in these roles.

Staff is recommending the appointment to the Planning Commission of Ryan Fox, regular member, partial term expiring August 31, 2025, and Colton Smith, regular member, partial term expiring August 31, 2025.

LIBRARY ADVISORY BOARD APPOINTMENT

Library Advisory Board Member Alternate Meir is requesting the appointment of Chas Bruske to a vacant seat expiring August 31, 2026.

Staff is recommending that an appointment be made to the Library Advisory Board Motion for Chas Bruske, regular member, partial term expiring 8/31/26.

BID AWARDS/PURCHASES:

ENVIRONMENTAL TIER II SITE-SPECIFIC REVIEWS - HABITAT FOR HUMANITY

Madison Heights has partnered with Habitat for Humanity (HFH) to administer a neighborhood improvement program through the Community Projects Funding grant for \$850,000. Habitat for Humanity is responsible for implementing and managing the home projects including the required

Tier II Site-specific environmental review required on each address. As a result, HFH solicited quotes from qualified companies that were available to work within their time frame and requested approval to award this contract to ASTI Environmental to be approximately \$2,364 per address (project), with a total of around 38 projects. The contract with the environmental testing company will be structured as a blanket contract agreement.

Staff recommends the City Council approve Habitat for Humanity to utilize the services of ASTI Environmental for Tier II site-specific environmental reviews for each address at an estimated cost of \$2,364 per address for an amount not to exceed \$90,000.

DIRECTOR OF PUBLIC SERVICES - REPLACEMENT OF VEHICLE #704

The FY 2024-25 Budget includes funding for the scheduled replacement of Vehicle 700, a fire department utility vehicle. In anticipation of the addition of the Deputy Fire Chief position, DPS and Fire Department staff met to determine future vehicle needs, and properly align the fleet of administrative and utility vehicles. With funding programmed into next year's budget, the proposed measure is to purchase 704's replacement now, and 700's replacement in the next fiscal year, planning for a downsize to a midrange pickup or SUV.

Staff recommends that the Council approve the purchase of one 2025 Ram 1500 Crew Cab as quoted in the amount of \$49,087 from LaFontaine Chrysler Dodge Jeep Ram of Lansing through the MiDeal Cooperative purchasing agreement. Funding to cover the budget overage is available in the Fire Department line account.

2025 DOWNTOWN STREETSCAPE PROJECT- 11 MILE RD (JOHN R TO LORENZ)

The 2025 Downtown Streetscape Project- 11 Mile Road project consists of improvements to the roadway and right of way along 11 Mile Road from John R to Lorenz. The project includes reducing the roadway from four lanes to three lanes, the addition of a 10-foot multi-use path on the north side of 11 Mile Rd, "bumped out" intersections and landscaping.

Staff concurs with the recommendation of our City Engineer, and recommends that the City Council award the bid for the 2025 Downtown Streetscape Project- 11 Mile Road (John R to Lorenz) to the lowest responsible bidder, DiLisio Contracting, Inc., of Clinton Township, in the total project amount of \$888,953.00 Funding is programmed in the 2024-25 Budget.

DIRECTOR OF PUBLIC SERVICES - REPLACEMENT OF VEHICLE #424

The FY 2024-25 Budget includes funding for the scheduled replacement of Vehicle 424, a 2003 Sterling single-axle dump truck funded through the Solid Waste division. This vehicle is utilized throughout the year for general maintenance hauling, water main and other construction projects, leaf collection, and snow removal. At 22 years of age, it is in extremely poor condition as noted on the vehicle condition analysis, and warrants priority replacement.

Staff recommends that the Council approve the purchase of one 2026 Freightliner 108SD single-axle truck chassis as quoted from Wolverine Freightliner of Mt. Clemens in the amount of \$129,671, and the truck build and equipment as quoted from Truck and Trailer Specialties of Howell for \$194,795 through the Rochester Hills cooperative purchasing agreement. This represents a total purchase price of \$324,466. Funding to cover the overage from the budgeted

amount is available through the significant savings on the purchase of Forestry Truck 525 this past December