



AGENDA ITEM SUMMARY FORM

MEETING DATE: 5/28/24

PREPARED BY: Cheryl Rottmann, Deputy City Manager/City Clerk

AGENDA ITEM CONTENT: Skynet IT Contractor - Microsoft 365 Licenses

AGENDA ITEM SECTION: Reports

BUDGETED AMOUNT:

FUNDS REQUESTED: \$43,442.40

FUND: 101-228-818-0000

EXECUTIVE SUMMARY:

Skynet Innovations, the City's IT Contractor, is requesting approval of the purchase of the Microsoft 365 P1 Azure Active Directory, G1 Office, and G3 Office annual licenses for City staff. P1 licenses include Outlook and encryption. Funds have been budget for in account number 101-228-818-0000.

RECOMMENDATION:

Staff recommends approval of the purchase of Microsoft P1, G1 and G3 licenses in the amount of \$43,442.40.