

**MEMORANDUM**

**DATE:** February 27, 2025  
**TO:** Melissa R. Marsh, City Manager  
**FROM:** Sean P. Ballantine, Director of Public Services  
**SUBJECT:** 2025 RCOC Summer Maintenance Agreement

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Attached for consideration is the proposed 2025 Summer Maintenance Agreement between the Road Commission for Oakland County (RCOC) and the City of Madison Heights for summer maintenance activities on 14 Mile, 12 Mile, and John R from 14 Mile to the Red Run County Drain.

Under this Agreement, the City provides street sweeping, weed trimming and grass mowing, and litter pick-up along these County Roads, and is compensated by RCOC for same. This contract provides an increase of 4.0% from last year, which is attributable to increases in the price of mowing and litter pickup (please see attached historical data). These service rates reflect the current bid prices solicited by the RCOC.

Staff recommends that City Council approve this Agreement with the Road Commission for Oakland County, and authorize the Mayor and City Clerk to sign on behalf of the City. As in years past, the RCOC is requesting that the City invoice the Road Commission for 65% of the total contract amount on September 15, 2025, and invoice the remaining 35% upon completion of the last maintenance activity.

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**City of Madison Heights**  
**Department of Public Services**  
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