

DATE: April 20, 2023

TO: City Council

FROM: Melissa R. Marsh, City Manager

SUBJECT: Agenda Comments for the Regular Council Meeting of Monday, April 24, 2023

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The following are my comments on items appearing on the agenda of the Regular Council Meeting on Monday, April 24, 2023.

**PRESENTATIONS:**

**PROCLAMATION NATIONAL LIBRARY WORKERS DAY**

Madison Heights Public Library workers play a critical role in meeting the needs of our community, from offering technical support and education training to providing research services and toddler story times. City Council is being requested to proclaim April 25 as National Library Workers Day (NLWD), a time to recognize our library professionals for their expertise and commitment to transforming lives and communities through education and lifelong learning. The day also reminds Madison Heights that libraries of all types provide endless opportunities for engagement, enrichment, and development.

**CONSENT AGENDA:**

It is the recommendation that the City Council approve the following items as part of the Consent Agenda:

**RESOLUTION TO DECLARE ARBOR DAY on April 22, 2023**

City Council is being asked to adopt a resolution to declare Saturday, April 22, 2023, as Arbor Day in Madison Heights. In celebration of Arbor Day, the Environmental Citizen Committee, in coordination with the City's Recreation Department 5K, will be awarding the Native Garden Grants and giving away a fixed number of trees; Saturday, April 22, from 8:00 a.m.– 10:00 a.m.

**MERS CONTRIBUTION ADDENDUM**

Municipal Employee's Retirement System (MERS) periodically audits individual municipal plans to confirm that the contribution structure the City has in place is captured correctly within the MERS system. Default contribution percentages need to be stated in the MERS system when ranges are offered to establish a percentage amount when an employee does not select. Any changes in MERS system requires Governing Body approval.

**BOARDS AND COMMISSIONS**

City Council is being requested to declare the following board and commission seats vacant:

Lila Richards – Historical Commission

Marie Urban – Human Relations and Equity Commission

Vickie Harris – Environmental Citizen Committee

### DPS BUILDING WINDOW REPLACEMENT

The FY 2023 Budget includes funding for the DPS building window replacement. The existing windows are single-pane aluminum and are original to the building's construction in 1968. These windows are drafty, extremely inefficient from a heating and cooling standpoint, and difficult to operate based on their age.

As with other recent projects, Staff took advantage of the multiple skilled trades currently under bid for the Civic Center Campus and Fire Station 2 projects and requested a quote through Frank Rewold & Sons for the replacement of the windows. TrenKo Glass returned a quote to replace the windows with a modern, energy-efficient option. The quality of their work at the City Hall and Library buildings has proven excellent, and we have no concerns with their ability to perform this work.

Staff therefore recommends that Council approve the contract with TrenKo Glass, of Warren, Michigan, for the DPS Window Replacement as quoted, in the amount of \$31,650.

### DPS MOTOPOOL EPOXY FLOOR COATING

The FY 2023 Budget includes funding for replacement of the failing epoxy floor coating in the DPS Motor Pool garage. This coating was redone after it was damaged in the DPS fire of 2003, and has, at 20 years, far exceeded its usable life. Having a properly coated floor is vital to reduce slipping hazards, and facilitate proper cleaning in a heavy-use environment of dirt, salt, oils, grease, and various automotive fluids.

The Civic Center Campus/Fire Station 2 reconstruction projects have afforded the City with a unique opportunity, where Cipriano Coating Technology is doing almost identical work at the Fire Station 2 apparatus bay, and the City has requested that they provide a quote for a change order to do the Motor Pool floor. The quoted price of \$19,500 is under budget, and Cipriano has been thoroughly vetted, with no concerns about their quality of workmanship, and their ability to do the job.

Staff therefore recommends that City Council approve the contract for the Motor Pool Epoxy Floor Coating to Cipriano Coating Technology, of Sterling Heights, Michigan, in an amount not-to-exceed the budgeted amount of \$24,000. Funding is budgeted and available.

### **BID AWARDS/PURCHASES:**

#### 2023 SIDEWALK AND WATER RESTORATION CONTRATOR

Due to the ongoing increases in the price of concrete, materials, and labor, it became necessary to bid out the concrete contractor for the sidewalk replacement program. This contractor also performs incidental concrete repairs and landscape restoration related to water and sewer work. Invitation To Bid (ITB) #1065 received four sealed bids by the deadline, all of which met the City's qualifications. Upon review, and as identified in the attached recommendation letter from Nowak and Fraus, the low bid was submitted by Italia Construction, Inc., of Washington Township, Michigan.

Italia has been performing these services for Madison Heights for many years. They are familiar with the community and the work to be performed, and have provided an excellent working relationship and finished product. The pricing received is favorable given the current market conditions, and is significantly lower than the engineers estimate for the bid. We would also note that as with the recently

approved road construction projects, this bid award does not automatically commit the City to any work in the upcoming 2024 fiscal year.

Therefore, staff and I recommend that City Council award the bid for the 2023 Sidewalk and Water Restoration Contractor to the lowest responsible bidder, Italia Construction, Inc., of Washington Township, Michigan, at the unit prices specified, with the option to extend for two years as allowed for in the bid. Funding is budgeted for this work in the upcoming fiscal year.

#### RECONSTRUCTION OF CIVIC CENTER COMPLEX GAZEBO

City staff received \$80,000 in grant funding to demo and reconstruct the Gazebo located in front of City Hall at 13 Mile. The existing gazebo is in poor condition and has rotted wood throughout the structure. It is most cost and time efficient to complete these construction tasks while contractors are on-site completing the Civic Center Plaza project. Therefore utilizing the contractors that were the lowest bid for the project, we have received quotes for \$70,150 plus an additional \$5,000 to replace brick pavers and repair the ramp.

Staff and I recommend City Council approve the reconstruction of the City Hall gazebo for a total not to exceed \$75,150 to Frank Rewold and Sons. If City Council concurs, the following motions would be needed:

To approve a budget amendment for \$80,000 to 101-025-588-1000 County Grant revenue and \$80,000 to 101-267-987-0000 Municipal Buildings Improvements. (this requires a super majority (5) vote)

To approve the reconstruction of the City Hall gazebo for a total not to exceed \$75,150 to Frank Rewold and Sons.