

DATE: June 20, 2023

TO: City Council

FROM: Melissa R. Marsh, City Manager

SUBJECT: Agenda Comments for the Regular Council Meeting of Monday, June 26, 2023

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The following are my comments on items appearing on the agenda of the Regular Council Meeting on Monday, June 26, 2023.

**PRESENTATIONS:**

2023 BIKE RODEO BICYCLE WINNERS PRESENTATION.

Chief Corey Haines has requested time at the Council meeting to present the Bike Rodeo winners with bikes from Trek Bike of Royal Oak, purchased by sponsor Michigan Schools & Government Credit Union.

**CONSENT AGENDA:**

It is the recommendation that the City Council approve the following items as part of the Consent Agenda:

AMENDMENT #1 – INTERLOCAL AGREEMENT WITH OAKLAND COUNTY SENIOR MATCHING GRANT

On February 13, 2023, City Council approved the Interlocal Agreement with Oakland County to participate in the Oakland Together Senior grant program. Due to federal funding requirements, the wording of this agreement needed to be amended and approved by the local governing body.

Therefore, I recommend City Council approve the Interlocal Agreement as amended and authorize the City Manager to execute this agreement on behalf of the City.

**REPORTS:**

CONFIRMATION OF APPOINTMENT OF POLICE CHIEF

With the retirement of Deputy City Manager/Police Chief Corey Haines, the Police Chief role will be vacant. Therefore, the City solicited internal applications to fill this position. An oral interview was conducted by a panel, it was the unanimous opinion of the interview panel that Deputy Chief LeMerise has thoroughly prepared himself to step into the role of Police Chief, and he will be an asset to the department and the Administration.

Pursuant to Section 3.6 of the City Charter, I respectfully request that City Council confirm my appointment of Brent LeMerise to the position of Police Chief of the City of Madison Heights. The appointment will be effective July 1, 2023.

### MICROFICHE DIGITAL CONVERSION PROJECT

The Community & Economic Development Department (CED) has approximately 30,000 files containing 948,500 microfiche images of historic buildings, property records, and related documents. The fiscal year 2024 budget includes \$50,000 to convert this data contained on film to a digital format uploaded to the city's cloud-based database.

Utilizing an existing contract with the State of Michigan Department of Technology, Management & Budget (DTMB) with the imaging vendor and Madison Heights-based business, Graphic Sciences Inc (GSI); staff received an estimate of \$64,231.48 to convert all this data.

Staff recommends that City Council approve an agreement with the DTMB, taking advantage of the existing State service agreement for imaging service, including uploading this data to the Laserfiche Cloud System not to exceed \$50,000, as well as the annual storage costs of this additional data in the cloud system estimated at \$1,500 annually for ongoing storage. *Any leftover files needing digital conversion will be considered in a future department budget.*

### AMENDMENTS TO FY 2023 BUDGET AND CARRYFORWARD TO AMEND FY 2024

The State of Michigan's Budget Law requires that City Council approve any budget amendments. Therefore, the budget amendments are submitted to ensure that the FY 2023 and 2024 Budgets comply with state law.

If the City Council concurs with the recommended amendments, the Council should approve the implementation of these amendments and appropriate the necessary funds, which require a supermajority vote.

### SCHOOL RESOURCE OFFICER (SRO) AGREEMENT WITH LAMPHERE SCHOOLS

Lamphere Schools received grant funding to add a School Resources officer to their schools during the 2023-24 school year; therefore, staff has worked closely with Lamphere Schools administrators on this agreement that outlines the terms and conditions of this position, including reimbursed at 60% of the cost plus 100% of the requested school overtime cost for the upcoming school year.

Staff and I recommend that City Council approve this agreement with Lamphere Schools for a School Resources Officer for the FY 2023-24 school year.

### PARK RENAMING AND INTERLOCAL AGREEMENT FOR PARK OPERATIONS WITH OCPRC

The interlocal agreement between the City of Madison Heights and the Oakland County Parks and Recreation Commission (OCPRC) establishes terms for the future operation, maintenance, improvement, and management of real property dedicated to public recreation owned by the City, which will be incorporated within Red Oaks County Park. This interlocal agreement is the first "official" step in moving forward with the complete redevelopment of Ambassador Park and eliminating the City's required Fifty-Thousand dollars (\$50,000) annual capital contribution for the George W. Suarez Friendship Woods maintenance.

With the execution of this agreement, OCPRC will:

1. Assume responsibility for Ambassador Park, a 7-acre public park located at 600 E Thirteen Mile Road.
2. Continue management of George W. Suarez Friendship Woods, located at 30330 Hales Road.
3. Transfer grounds maintenance responsibilities from OCPRC to the City of Madison Heights at the Youth Soccer Complex.

Approval of this legal agreement is a necessary step for the implementation of park improvement projects authorized and funded under the Healthy Communities Park and Outdoor Recreation Investment Plan approved by the Oakland County Board of Commissioners on October 20, 2022.

The agreement establishes a 20-year term with a transition period for implementation ending concurrently with the County's FY23 fiscal year. The pre-existing lease between the parties for the management and operation of the Friendship Woods property will be superseded to establish consistent provisions for both properties. The new terms release the City from cost-sharing responsibilities. The City and County also have a maintenance agreement for the Youth Soccer Complex where the City is responsible for the maintenance of the building and financial obligation for maintenance of the fields, including irrigation, mowing, and snow removal. However, Oakland County staff currently performs these services. This agreement releases the County from the obligation of providing these services while allowing the City to contract this with another contractor of their choosing.

Upon execution of the agreement by all parties, OCPRC will proceed with planning, public engagement, and the final design of park improvement projects funded under the Healthy Communities Plan. Preliminary plans include the development of an innovative play and activity area designed to create active interactions between multiple generations - especially children and seniors.

In addition, staff has been in conversations with OCPRC regarding the renaming of Ambassador. Given the processes Oakland County has in place for naming parks, they have suggested a park feature be named instead; however, this doesn't seem to be the scale the Historical Committee originally intended when proposing Ambassador Park renaming therefore after Mayor Pro Tem Bliss spoke to the family, we are suggesting City Council

approve an amendment to the original naming motion and approve renaming 12 Sherry Park McGillivray Park on July 17, 2023.

Staff and I request City Council consider approving two motions:

1. Approval of the Interlocal agreement with OCPRC allowing the following changes to take place at: Ambassador Park, George W. Suarez Friendship Woods and Nature Center, and the Red Oaks Youth Soccer Complex.

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2. Amend Council motion CM-23-33 to rename Twelve-Sherry Park to McGillivray Park in honor of Gary McGillivray.