

DATE: September 8, 2026
TO: City Council
FROM: Melissa R. Marsh, City Manager
SUBJECT: Agenda Comments Regular Council Meeting of Monday, September 14, 2026

PRESENTATIONS:

Constitution Week – September 17–23, 2026

Diane Mazurek will be present to accept the proclamation recognizing September 17–23, 2026 as Constitution Week and encouraging residents to reflect on the Constitution, civic engagement, and the responsibilities of citizenship.

National Patriotism Week – September 7–13, 2026

Angela Johnson, leader of the Clawson-Troy Elks Lodge #2169, will be present to accept the proclamation recognizing National Patriotism Week and honoring veterans, members of the Armed Forces, and those who demonstrated courage and service on September 11.

Certificate of Appreciation Honoring – Clifford Ogelsby

The Mayor and City Council will be presenting a certificate of appreciation to Cliff Ogelsby for his many years of volunteering to the City of Madison Heights.

CONSENT AGENDA:

Human Resources Director – Military Leave Resolution

This resolution establishes a consistent 26-day paid military leave benefit for eligible full-time City employees and formalizes the City’s existing pay-differential practice for employees on long-term active military leave.

REPORTS:

City Planner: Special Land Use Request #PSP 26-05- Major Home Occupation at 30159 Brush Street

The applicant, Hali Fortuna, is requesting Special Land Use approval to operate a limited pet boarding business from her home at 30159 Brush Street. The proposed business, Elu & Friends Pet Care LLC, currently provides in-home pet care, dog walking, and pet transportation and is seeking to add appointment-only boarding for dogs, cats, and small animals. The proposal would

have one employee, with boarding occurring inside the home and fenced backyard, and only one client's pets boarded at a time. The applicant has also submitted supplemental information for Council consideration following the Planning Commission meeting. After a public hearing on August 25, 2026, which included letters and public comments in opposition, the Planning Commission recommended denial of the Special Land Use request.

City Planner: Special Land Use Request #PSP 26-06- Major Home Occupation at 26126 Groveland Street

The applicant, Tonya Cole, is requesting Special Land Use approval to operate a licensed massage therapy business from a 144-square-foot detached accessory structure at 26126 Groveland Street. The business would be operated by the applicant on an appointment-only basis, with services provided between 8:00 a.m. and 8:00 p.m. and approximately 4–8 clients anticipated per day. Clients would park in the driveway and access the rear-yard structure. This is an after-the-fact request, as the business has operated from the shed on and off since at least 2022 without the required City approvals. Following a public hearing on August 25, 2026, including letters and public comments in opposition, the Planning Commission recommended denial of the Special Land Use request.

Assistant City Attorney - Amendment to Settlement Agreement – Arctic Fox, LLC d/b/a JARS Cannabis

The proposed amendment modifies the City's existing Settlement Agreement with Arctic Fox, LLC d/b/a JARS Cannabis to require an annual \$5,000 contribution to the Police Department budget for public safety purposes, beginning in 2026 in lieu other parking lot security measures. The first payment is due by October 30, 2026, with future payments due with JARS' annual licensing fees. All other terms of the existing agreement remain unchanged. Staff recommends approval and authorization for the City Manager to execute the amendment.

BID AWARDS AND PURCHASES:

Fire Chief – Large Diameter Fire Hose Replacement

The FY 2027 budget includes funding for the replacement of the Fire Department's large-diameter fire hose (LDH) inventory. The existing hose is more than 11 years old and exceeds the 10-year service life recommended by NFPA 1962. LDH is critical to fireground water-supply operations, and replacing the inventory will improve reliability and firefighter safety.

The City received eight qualified bids, with three vendors meeting all required specifications, including requirements related to hose weight and corrosion-resistant anodized couplings. The recommended

purchase is \$6,645 over the amount originally budgeted. However, this additional cost can be accommodated within the Fire Department's FY 2027 budget through identified departmental savings, with no additional appropriation from the General Fund required.

Staff recommends awarding the bid to the lowest qualified vendor, CSI Emergency Apparatus, in the amount of \$51,645. The purchase is consistent with the City's Capital Improvement Plan and funding approved in the FY 2027 budget.

ORDINANCE

Assistant City Attorney – Ordinance 2213 Amendment to Water and Sewer Rental Ordinance

This ordinance amendment updates the City's existing ordinance related to water and sewer for eligible rental homes to clarify the obligations of property owners/lessors participating in the City's water and sewer billing program.

The amendment is intended to ensure the City's ordinance is consistent with applicable state law and provides clear direction regarding the collection of delinquent water and sewer charges. Specifically, the amendment clarifies that when a property owner/lessor has complied with the requirements of the City's water and sewer program, the City may disconnect water and sewer service for non-payment.

The amendment also clarifies that the City may apply any required deposit toward delinquent charges and, if the delinquency is not resolved, may pursue a lien against the property if the property is not in compliance.

This amendment is primarily a clarification of the City's existing requirements and collection procedures and is intended to provide greater clarity to property owners/lessors and the City regarding enforcement of unpaid water and sewer charges including ability to disconnect service.

Staff recommend City Council approve this ordinance on first reading and schedule the second reading for September 28, 2026.

Assistant City Attorney - Kratom Prohibition Ordinance 2214 - First Reading

The proposed Kratom Prohibition Ordinance would amend Chapter 17 of the City Code to prohibit the possession, sale, manufacture, creation, delivery, and certain other activities involving kratom and kratom derivatives within the City of Madison Heights. The ordinance is intended to protect the public health, safety, and welfare and establishes criminal penalties and potential business license sanctions for violations.

This item is presented to City Council for first reading on September 14, 2026. If approved, the ordinance will return to Council for a second reading and consideration for adoption on September 28, 2026.

Staff recommends approval of the Kratom Prohibition Ordinance on first reading and scheduling the second reading for September 28, 2026.